



प्रशासकीय परिपत्रक क्र. ६८३ दि. २९.१०.२०२४

विषय : विधानसभा सार्वत्रिक निवडणूक - २०२४ च्या मतदानाकरीता मतदारांना दि. २०.११.२०२४ रोजी एक दिवसाची भरपगारी सुट्टी/ दोन तासांची सवलत जाहीर करणेबाबत व आदर्श आचारसंहितेचे काटेकोरपणे पालन करणेबाबत.

संदर्भ:- १) शासन परिपत्रक क्र. विसानि-२०२४/प्र.क्र.९७/उद्योग-६ दि. २४.१०.२०२४
२) भारत निवडणूक आयोग, नवी दिल्ली यांचे प्रसिध्दीपत्रक क्र.ECI/PN/१४९/२०२४ दि.१५.१०.२०२४.

भारत निवडणूक आयोगाने दि. १५ ऑक्टोबर २०२४ च्या प्रसिध्दीपत्रकाद्वारे महाराष्ट्र राज्यामध्ये विधानसभा सार्वत्रिक निवडणूक-२०२४ चा कार्यक्रम जाहीर केला आहे. सदर निवडणुकीचे मतदान दि.२०.११.२०२४ रोजी होणार आहे. या अनुषंगाने या निवडणुकीमध्ये सर्व मतदारांना त्यांच्या मतदानाचा हक्क योग्यरितीने बजावता यावा यासाठी उद्योग, ऊर्जा, कामगार व खनिकर्म विभाग, महाराष्ट्र शासन यांचे शासन परिपत्रक क्र. विसानि-२०२४/प्र.क्र.९७/उद्योग-६ दि.२४.१०.२०२४ अन्वये विधानसभा मतदारसंघांमध्ये दि.२०.११.२०२४ रोजी मतदान करण्यासाठी सुट्टी जाहीर करण्यात आली आहे. सोबत दि.२४.१०.२०२४ च्या शासन परिपत्रकाची प्रत जोडण्यात येत आहे.

२. तसेच सदर सार्वत्रिक निवडणुकीसाठी प्रस्तुत प्रसिध्दीपत्रकाच्या दिनांकापासून आदर्श आचारसंहिता लागू करण्यात आली असून आचारसंहितेचे काटेकोरपणे पालन होईल याबाबतची दक्षता सर्व कार्यालय प्रमुखांनी घ्यावी. आचारसंहितेच्या कालावधीत विविध प्रकरणी काय करावे व काय करू नये या संदर्भातील भारत निवडणूक आयोगाच्या दि.१५.१०.२०२४ रोजीच्या प्रसिध्दीपत्रकाची प्रत सोबत जोडण्यात येत आहे.

३. या अनुषंगाने सक्षम अधिकारी यांनी दिलेल्या मंजूरीनुसार सर्व संबंधितांनी संदर्भिय क्र.१ येथे नमूद शासन परिपत्रकाच्या धर्तीवर कंपनीतील अधिकारी व कर्मचारी यांना विधानसभा सार्वत्रिक निवडणूक-२०२४ करीता मतदानाचा हक्क योग्यरितीने बजावता यावा यासाठी दि.२०.११.२०२४ रोजी एक दिवसाची सुट्टी देणेबाबतची कार्यवाही करण्यात यावी. तसेच ज्या अधिकारी व कर्मचारी यांना पूर्ण दिवस सुट्टी देणे शक्य नसेल अशा प्रकरणी मतदानाचा हक्क बजावण्यासाठी सुट्टी ऐवजी किमान २ तासांची सवलत देण्यात यावी.

४. सदर प्रशासकीय परिपत्रक कंपनीच्या E-library वर उपलब्ध करण्यात आले आहे.

सोबत :- वरीलप्रमाणे

(भूषण कुलकर्णी)

मुख्य महाव्यवस्थापक (मासं)

प्रत सविनय सादर:

- १) संचालक (वित्त)/(संचलन)/(प्रकल्प)/(वाणिज्य)/(मासं) म.रा.वि.वि.कं.मर्या.,सांघिक कार्यालय, मुंबई.
- २) सह व्यवस्थापकीय संचालक, म.रा.वि.वि.कं.मर्या. प्रादेशिक कार्यालय छत्रपती संभाजीनगर/कल्याण.
- ३) कार्यकारी संचालक (सुवअं)/(मासं)/(पायाभूत आराखडा/विशेष प्रकल्प)/(देयके व वसूली)/(वितरण)/(वित्त व लेखा) म.रा.वि.वि.कं.मर्या.,सांघिक कार्यालय, मुंबई.
- ४) प्रादेशिक संचालक, म.रा.वि.वि.कं.मर्या. प्रादेशिक कार्यालय पुणे/नागपूर.

प्रत सस्नेह रवाना:

- १) मुख्य महाव्यवस्थापक (तां/आ)/(सांघिक वित्त)/(अंतर्गत लेखा परिक्षण/(सांघिक लेखा)/(माहिती तंत्रज्ञान)/ मुख्य विधी अधिकारी/मुख्य तपास अधिकारी/ कंपनी सचिव म.रा.वि.वि.कं.मर्या.,सांघिक कार्यालय, मुंबई.
- २) मुख्य महाव्यवस्थापक (प्रवसु) म.रा.वि.वि.कं.मर्या.,नाशिक.
- ३) मुख्य अभियंता (स्थापत्य), स्थापत्य परिमंडल, म.रा.वि.वि.कं.मर्या., मुंबई.
- ४) सर्व मुख्य अभियंता, म.रा.वि.वि.कं.मर्या. (सांघिक कार्यालय / क्षेत्रीय कार्यालय) .

प्रत रवाना:

- १) महाव्यवस्थापक (भासं)/(मासं-मासंव्यप्र)/(नियोजन), म.रा.वि.वि.कं.मर्या.,सांघिक कार्यालय, मुंबई.
- २) मुख्य औद्योगिक संबंध अधिकारी/मुख्य जनसंपर्क अधिकारी, म.रा.वि.वि.कं.मर्या.,सांघिक कार्यालय, मुंबई.
- ३) मा.अध्यक्ष तथा व्यवस्थापकीय संचालक यांचे विशेष कार्यकारी अधिकारी, म.रा.वि.वि.कं.मर्या.,सांघिक कार्यालय, मुंबई.

विधानसभा सार्वत्रिक निवडणूक-२०२४ करीता सर्व
विधानसभा मतदारसंघातील मतदारांना मतदानाच्या
दिवशी मतदान करण्यासाठी सुट्टी देण्याबाबत.

महाराष्ट्र शासन
उद्योग, ऊर्जा, कामगार व खनिकर्म विभाग,
शासन परिपत्रक क्र.विसानि-२०२४/प्र.क्र.१७/उद्योग-६,
मंत्रालय, मुंबई-३२
दिनांक : २४ ऑक्टोबर, २०२४.

संदर्भ :- १. भारत निवडणूक आयोग यांचे क्रमांक ECI/PN/१४९/२०२४, दि.१५ ऑक्टोबर, २०२४
रोजीचे प्रसिद्धीपत्रक.

२. भारत निवडणूक आयोग यांचे क्रमांक ७८/EP/२०२४ दि.१६ ऑक्टोबर, २०२४ रोजीचे पत्र.

शासन परिपत्रक

आपल्या देशाने लोकशाही पद्धती स्वीकारली असून १८ वर्षावरील नोंदणी झालेल्या सर्व नागरिकांनी प्रत्येक निवडणूकीमध्ये मतदान करणे अपेक्षित आहे. ही बाब लक्षात घेता लोकप्रतिनिधीत्व कायदा, १९५१ मधील कलम १३५(ब) नुसार मतदानाच्या दिवशी सर्वसाधारणपणे मतदारांना त्यांचा मतदानाचा हक्क बजावता यावा यासाठी भरपगारी सुट्टी देण्यात येते किंवा काही ठिकाणी कामाच्या तासात योग्य ती सवलत देण्यात येते. मात्र गेल्या काही निवडणूकांमध्ये असे दिसून आले आहे की, संस्था/आस्थापना इ. भरपगारी सुट्टी किंवा सवलत देत नाहीत. त्यामुळे अनेक मतदारांना त्यांच्या मतदानापासून वंचित रहावे लागते, जे लोकशाहीसाठी अत्यंत घातक आहे.

२. भारत निवडणूक आयोगाने दि.१५ ऑक्टोबर, २०२४ रोजीच्या प्रसिद्धीपत्रकाद्वारे महाराष्ट्र राज्यातील विधानसभा सार्वत्रिक निवडणूक-२०२४ चा कार्यक्रम जाहीर केला आहे. सदर निवडणूकीचे मतदान दि.२० नोव्हेंबर, २०२४ रोजी होणार आहे.

३. भारत निवडणूक आयोगाने निर्गमित केलेल्या आदेशाप्रमाणे राज्यातील सर्व विधानसभा मतदारसंघात विधानसभा सार्वत्रिक निवडणूक घेतली जाणार आहे. या निवडणूकीमध्ये सर्व मतदारांना त्यांचा मतदानाचा हक्क योग्यरितीने बजावता यावा यासाठी लोकप्रतिनिधीत्व कायदा, १९५१ मधील कलम १३५(ब) नुसार खालील प्रमाणे आदेश देण्यात येत आहेत :-

१. निवडणूक होणा-या मतदान क्षेत्रातील कोणत्याही व्यवसायात, व्यापारात, औद्योगिक उपक्रमात किंवा इतर कोणत्याही आस्थापनेमध्ये कार्यरत असलेल्या आणि राज्याच्या विधानसभेच्या निवडणुकीत मतदान करण्याचा अधिकार असलेल्या प्रत्येक व्यक्तीला, मतदानाच्या दिवशी सुट्टी दिली जाईल. सदर सुट्टी उद्योग विभागांतर्गत येणा-या सर्व उद्योग समूह, महामंडळे, कंपन्या व संस्था, औद्योगिक उपक्रम किंवा इतर आस्थापना इत्यादींना लागू राहिल.
२. पोटकलम (१) नुसार मंजूर झालेल्या सुट्टीच्या कारणास्तव अशा कोणत्याही व्यक्तीच्या वेतनात कोणतीही कपात केली जाणार नाही आणि जर अशा व्यक्तीला अशा दिवसासाठी सामान्यतः वेतन मिळणार नाही या आधारावर कामावर ठेवले असेल, तरीही त्या दिवशी त्याला सुट्टी दिली नसती तर त्याने काढले असते असे वेतन त्याला अशा दिवसासाठी दिले जाईल.

- III. जर एखाद्या नियोक्त्याने उप-कलम (I) किंवा उप-कलम (II) च्या तरतुदींचे उल्लंघन केले, तर असा नियोक्ता निवडणूक आयोगाच्या नियमानुसार शिक्षेस पात्र असेल.
 - IV. हे कलम अशा कोणत्याही मतदाराला लागू होणार नाही ज्यांच्या अनुपस्थितीमुळे तो ज्या रोजगारामध्ये गुंतला आहे त्या रोजगाराच्या संदर्भात धोका किंवा मोठ्या प्रमाणात नुकसान होऊ शकते.
 - V. अपवादात्मक परिस्थितीत कामगार, अधिकारी, कर्मचारी इत्यादींना पूर्ण दिवस सुट्टी देणे शक्य नसेल तर, मतदान क्षेत्रातील कामगारांना मतदानाचा हक्क बजावण्यासाठी सुट्टी ऐवजी कमीत कमी दोन तासांची सवलत देता येईल. मात्र त्याबाबत संबंधित जिल्हाधिकारी तथा जिल्हा निवडणूक अधिकारी यांची पूर्व परवानगी घेणे आवश्यक राहिल. कोणत्याही परिस्थितीत मतदारांना मतदानासाठी किमान दोन तासांची सवलत मिळेल याची दक्षता संबंधित आस्थापनांनी घेणे आवश्यक राहिल.
 - VI. वर नमूद केल्यानुसार उद्योग विभागांतर्गत येणा-या सर्व महामंडळे, उद्योग समूह, कंपनी व संस्थांमध्ये, औद्योगिक उपक्रम इत्यादींच्या आस्थापनांनी वरील सूचनांचे योग्य ते अनुपालन होईल याची काटेकोरपणे खबरदारी घ्यावी. मतदारांकडून मतदानाकरिता योग्य ती सुट्टी अथवा सवलत प्राप्त न झाल्याने मतदान करता येणे शक्य न झाल्याबाबत तक्रार आल्यास, त्यांच्याविरुद्ध योग्य कारवाई करण्यात येईल.
३. सदर परिपत्रक भारत निवडणूक आयोग यांचे क्रमांक क्रमांक ECI/PN/१४९/२०२४, दि.१५ ऑक्टोबर, २०२४ रोजीच्या प्रसिद्धीपत्रकास आणि भारत निवडणूक आयोग यांचे क्रमांक ७८/EP/२०२४ दि.१६ ऑक्टोबर, २०२४ रोजीचे पत्र यांस अनुसरून निर्गमित करण्यात येत आहे.
४. सदर शासन परिपत्रक महाराष्ट्र शासनाच्या www.maharashtra.gov.in या संकेतस्थळावर उपलब्ध करण्यात आला असून त्याचा संकेतांक २०२४१०२४१५२८००५५१० असा आहे. हे परिपत्रक डिजिटल स्वाक्षरीने साक्षांकित करून काढण्यात येत आहे.

महाराष्ट्राचे राज्यपाल यांच्या आदेशानुसार व नावाने.

SHAMKANT SURESH
SONAWANE

Digitally signed by SHAMKANT SURESH SONAWANE
DN: cn=SHAMKANT SURESH SONAWANE, ou=INDUSTRY
ENERGY AND LABOUR DEPARTMENT,
2.5.4.20=9e5388bb1d80b1282644b7e46b2a597f7be8340138855
3628aa1874713, postalCode=400032, st=Maharashtra,
serialNumber=0FAC431EEA9D440C57E323F027F48548138E0057E0
DAM48093F263602E5B218, cn=SHAMKANT SURESH SONAWANE
Date: 2024.10.24 15:29:30 +05'30'

(शामकांत सोनवणे)

कार्यासन अधिकारी, महाराष्ट्र शासन.

प्रत:- उपरोक्त परिपत्रक सर्व संबंधित आस्थापनांच्या निदर्शनास आणण्याच्या विनंतीसह अग्रेषित.

१. राज्य निवडणूक आयोग, महाराष्ट्र राज्य, नवीन प्रशासकीय भवन, मंत्रालयासमोर, मुंबई-३२
२. मा. प्रधान सचिव तथा मुख्य निवडणूक अधिकारी मंत्रालय, मुंबई.
३. विकास आयुक्त, उद्योग संचालनालय, नवीन प्रशासकीय भवन, मंत्रालयासमोर, मुंबई.
४. मुख्य कार्यकारी अधिकारी, महाराष्ट्र औद्योगिक विकास महामंडळ, मुंबई.
५. मुख्य कार्यकारी अधिकारी, महाराष्ट्र राज्य व खादी व ग्रामोद्योग मंडळ, मुंबई.
६. व्यवस्थापकीय संचालक, महाराष्ट्र राज्य लघु उद्योग विकास महामंडळ मर्या, मुंबई.
७. व्यवस्थापकीय संचालक, महाराष्ट्र राज्य वित्तीय महामंडळ, मुंबई.
८. संचालक, शासकीय मुद्रण लेखन सामग्री व प्रकाशन संचालनालय, मुंबई.

९. व्यवस्थापकीय संचालक, सिकॉम लि. बिल्डींग क्र.४, सॉलिटेअर कॉर्पोरेट पार्क, गुरु हरगोविंदजी रोड, चकाला, अंधेरी, (पुर्व), मुंबई.
१०. उद्योग समूह FICCI, MCCA, CMIA.
११. सर्व जिल्हाधिकारी, महाराष्ट्र राज्य.
१२. सर्व महाव्यवस्थापक, जिल्हा उद्योग केंद्र, महाराष्ट्र राज्य.
१३. महासंचालक, माहिती व जनसंपर्क महासंचालनालय, मंत्रालय, मुंबई यांना व्यापक प्रसिद्धी देण्याच्या विनंतीसह अग्रेषित.
१४. उद्योग विभागातील सर्व कार्यासने.
१५. निवड नस्ती(उद्योग-६).

भारत निर्वाचन आयोग

ELECTION COMMISSION OF INDIA

Tel. No. 011-23052144
Fax 011-23052001
Website: www.eci.gov.in

निर्वाचन सदन,
अशोक रोड, नई दिल्ली-110001.
Nirvachan Sadan,
Ashoka Road, New Delhi-110001

No.ECI/PN/149/2024

Dated: 15th October, 2024

PRESS NOTE

Subject: General Election to Legislative Assemblies of Jharkhand and Maharashtra, 2024 – regarding.

The term and strength along with seats reserved for Scheduled Castes and Scheduled Tribes of the Assembly Constituencies of Jharkhand and Maharashtra, as determined by the Delimitation Order, are as under:

Name of State	Term of Assembly	Total No. of AC Seats	Reserved for SCs	Reserved for STs
Jharkhand	06.01.2020 to 05.01.2025	81	09	28
Maharashtra	27.11.2019 to 26.11.2024	288	29	25

Election Commission of India (hereinafter ECI) is committed to conduct *free, fair, participative, accessible, inclusive and safe* election to the Legislative Assemblies of Jharkhand and Maharashtra in exercise of the authority and powers conferred upon under Article 324 read with Article 172 (1) of the Constitution of India and Section 15 of the Representation of the People Act, 1951.

2. The Commission has visited these States to review the poll preparedness and during the visit, the Commission interacted with

political parties, enforcement agencies, all District Election Officers, SSPs/SPs, Divisional Commissioners, Range IGs, CS/DGPs and other senior officers of the State. The Commission has also interacted with Home Secretary, Government of India.

3. The team of senior officers of the Commission also visited these State to review law and order situation, to ascertain State specific areas of concern, to discuss the quantum of Central Armed Police Forces (CAPFs) required in each State and to review the overall preparedness of the election machinery. The cooperation of all authorities was sought for conducting free, fair and peaceful elections across these State under the overall superintendence, direction and control of the Commission.

4. The conduct of General Elections in these State requires considerable deployment of Central and State Police Forces to ensure peaceful, free and fair elections with fearless participation of electors, especially in vulnerable areas/pockets. Mobilization, deployment and disengagement of these forces with minimum crisscross movement and optimal utilization involved complex planning and detailed analysis, carried out over several rounds of consultations with the senior officers of the Ministry of Home Affairs/ CAPFs/ Police Nodal Officers of the State.

5. Delimitation of Assembly Constituencies:

The General Election to the Legislative Assemblies of Jharkhand and Maharashtra shall be held on the basis of the extent of Assembly Constituencies as contained in the “Delimitation of Parliamentary and Assembly Constituencies Order-2008”.

6. Electoral Rolls:

The Commission firmly believes that pure and updated electoral rolls are the foundation of free, fair and credible election. Hence, intensive and sustained focus is placed upon improving its quality, health and fidelity. After the amendment in the Section 14 of the Representation of the People Act, 1950 by the Election Laws (Amendment) Act, 2021, there is a provision of four qualifying dates to enroll as a voter in a year. Accordingly, Commission has conducted the Special Summary Revision of Electoral Roll in Jharkhand and Maharashtra with reference to 01.07.2024, as the qualifying date. After time-bound completion of Special Summary Revision of Electoral Rolls with reference to 01.07.2024 as the qualifying date, the final publication of electoral roll is to be done on 27.08.2024 and 30.08.2024 in Jharkhand and Maharashtra respectively. As per latest data of electoral roll, the number of electors in the States of Jharkhand and Maharashtra is:

Name of State	No. of General Electors	No. of Service Voters	Total No. of electors as per electoral rolls
JHARKHAND	2,60,43,703	43,995	2,60,87,698
MAHARASHTRA	9,63,69,410	1,16,355	9,64,85,765

Number of enrolments of young electors who attained the age of 18 years between 1st January 2024 and 1st July 2024:

Name of State	18-19 electors
JHARKHAND	11,84,150
MAHARASHTRA	20,93,206

Number of Electors marked as PwD, Third Gender and Senior Citizen

(85+), in the State of Jharkhand and Maharashtra are:

Name of State	Total PwD Electors	Total Third Gender	Total Senior Citizens (85+)
JHARKHAND	3,67,825	448	1,13,970
MAHARASHTRA	6,36,278	6,031	12,43,192

The Commission, in order to maximize participation from all strata of society and improve the health of electoral roll has taken all possible efforts including:

- A.** Ensure maximum enrolment of vulnerable groups like PwDs, transgender and sex workers by collaborating with reputed CSOs. For example, engage with NACO (National AIDS control organisation) to ensure maximum enrolment of sex workers.
- B.** Remove Logical Errors, Demographic Similar Entries and Photo Similar Entries in the electoral roll after following proper field verification and statutory processes.
- C.** Focus on the enrolment of young voters especially who attained the qualifying age on 01.07.2024.
- D.** Rationalize Polling Stations with due diligence. Each and every polling station has been physically visited by Senior Officers and shifting of polling stations in new and better infrastructure building has also been considered after following due procedures.
- E.** Other Government databases like database of Social Welfare Department, NACO/SACO etc. for vulnerable groups of citizens, as benchmark, were considered for enhanced registration of these groups.
- F.** Enforce the Assured Minimum Facilities along with accessibility friendly infrastructure for PwDs and senior citizens in

the polling stations for which CEOs/DEOs have been directed to create permanent infrastructure such as ramps at the polling stations.

G. Polling Station Locations with three or more Polling Stations have been planned for separate entry and exit so as to avoid any untoward incidences related to any epidemic or public order.

H. The Commission has encouraged the DEOs to use eco-friendly material and exhibit local culture and art to create Model Polling Stations. Each District should have at least one such Model Polling Station, as far as possible.

I. List of 85+, PwDs etc. has been prepared and a communication of respect/recognition has also been sent to make them feel important part of society.

7. Photo Electoral Rolls and Electors Photo Identity Cards (EPIC):

Photo Electoral Rolls will be used during the General Elections to Legislative Assemblies of Jharkhand and Maharashtra. EPIC is one of the documents for establishing the identity of elector at the time of voting. All out efforts are being made to ensure 100% delivery of EPIC to all newly registered electors before the last date of filing nomination.

8. Voter Information Slips (VIS):

To facilitate voters in knowing the serial number of electoral roll in their polling station, date of poll, time etc., 'Voter Information Slip' will be issued. Voter Information Slip will include information like Polling Station, Date, Time etc. with QR code but not the photograph of the voter. Voter Information Slips will be distributed at least 5 days before the date of poll to all enrolled electors, by the

District Election Officer. However, Voter Information Slip will not be allowed as proof of identity of voters.

9. Braille Voter Information Slips:

To ensure ease of participation and active engagement of Persons with Disabilities (PWDs) in the electoral process, Commission has directed to issue Accessible Voter Information Slips with Braille Features to Persons with Visual Impairment, along with normal Voter Information Slips.

10. Voter Guide:

In these elections, a Voter Guide (in Hindi/English/Local Language) shall be provided to every elector's household ahead of elections, giving them information about the date and time of poll, contact details of the BLOs, important websites, helpline numbers, documents required for identification at the polling station besides other important information including the Do's and Don'ts for voters at the polling station. This Voter Guide Brochure will be distributed along with Voter Information Slips by the BLOs.

11. Measures to prevent Impersonation:

BLOs have done door to door survey and prepared a list of voters found absent from the place of their ordinary residence. Similarly, names of shifted and dead voters, whose names could not be deleted, shall also be added to this list by BLOs. This list of Absent, Shifted or Dead (ASD) voters shall be given to the Presiding Officers on the poll day. Commission has issued instructions that voting will be allowed only after proper identification of voters. Identification shall be done on the basis of EPIC or other alternative identity documents permitted by the Commission. Presiding Officers

are required to double check the identity of voters whose names are on the ASD list.

12. Identification of Voters at Polling Stations:

For identification of voters at Polling Station, the Voter shall present his EPIC or any of the following identification documents approved by the Commission:

- i. Aadhaar Card,
- ii. MGNREGA Job Card,
- iii. Passbooks with photograph issued by Bank/Post Office,
- iv. Health Insurance Smart Card issued under the scheme of Ministry of Labour,
- v. Driving License,
- vi. PAN Card,
- vii. Smart Card issued by RGI under NPR,
- viii. Indian Passport,
- ix. Pension document with photograph,
- x. Service Identity Cards with photograph issued to employees by Central/State Govt./PSUs/Public Limited Companies,
- xi. Official identity cards issued to MPs/MLAs/MLCs and
- xii. Unique Disability ID (UDID) Card, M/o Social Justice & Empowerment, Government of India

13. Polling Stations and Special Facilitation:

(i) Maximum No. of electors in Polling Station

There shall be maximum 1500 electors in a polling station. The changes in the number of Polling Stations in the State are as follows:

Name of State	No. of Polling Stations in 2019	No. of Polling Stations in 2024
JHARKHAND	29,464	29,562
MAHARASHTRA	96,653	1,00,186

(ii) Assured Minimum Facilities (AMF) at Polling Stations:

Commission has issued instructions to the Chief Electoral Officers of Jharkhand and Maharashtra to ensure that every Polling Station needs to be on ground floor/road entry level and shall have accessible road in good condition leading to polling station building and is equipped with Assured Minimum Facilities (AMF) like drinking water, waiting shed, toilet with water facility, adequate arrangements for lighting, ramp of proper gradient for the PwD electors and a standard voting compartment, proper signage etc. The Commission has directed CEOs/DEOs to take efforts to make permanent ramp and permanent infrastructure at every polling station.

(iii) Accessible Election - Facilitation for Persons with Disabilities (PwDs) and Senior Citizens:

In Jharkhand and Maharashtra all polling stations are located at ground floor/road entry level and ramps with proper gradient are provided for the convenience of differently abled electors and senior citizens with wheelchairs. Further, in order to provide targeted and need-based facilitation to differently-abled voters, Commission has directed that all persons with disabilities and senior citizens in an Assembly Constituency are identified and tagged to their respective Polling Stations and necessary

disability-specific arrangements made for their smooth and convenient voting experience on poll day. Identified PwD and senior citizens electors will be assisted by volunteers appointed by RO/DEO. Special facilitation will be made for PwD and senior citizens electors at Polling Stations. Also, it has been directed that differently abled electors & senior citizens are given priority for entering polling booths, provision be made for designated parking spaces close to the entrance of polling station premise and special facilitation extended to electors with speech and hearing impairment. Special focus has been laid on sensitization of polling personnel regarding special needs of the differently abled electors.

Commission has directed the Chief Electoral Officers (CEOs) that there should be proper transport facility for PwD and senior citizens electors in each and every polling station on the day of poll. The PwD electors can request for wheelchair facility by registering on **Saksham-ECI App**.

At the Polling Station, visually impaired persons can take a companion along with him/her to cast his/her vote on his/her behalf as provided in Rule 49 N of the Conduct of Election Rules, 1961. Besides, Dummy Ballot Sheets in Braille are available in Polling Stations. Any visually impaired voter can use this sheet and after studying content of this sheet can cast his/her vote on his/her own using Braille facility on Ballot Units of EVMs without any help from companion.

(iv) Voter Facilitation Posters:

In order to fulfill the statutory requirements under Rule 31 of the Conduct of Elections Rules, 1961 and to provide accurate and

relevant information for voter awareness and information at each polling station, the Commission has also directed that following four(4) kind of uniform and standardized Voter Facilitation Posters (VFP) shall be prominently displayed at all Polling Stations:-

a) Polling Station Details,

b) List of Candidates,

c) Do's and Don'ts and

d) Approved Identification Documents & How to Vote.

(v) Voter Assistance Booths (VAB):

Voter Assistance Booths shall be set up for every polling station location, having a team of BLO/officials in order to assist voters to correctly locate their polling booth number and serial number in the electoral roll of that concerned polling booth. The VABs will be set up with prominent signage and in such a manner that it will be conspicuous to the voters as they approach the polling premise/building to enable them to seek required facilitation on poll day. Alphabetic locator (as per English alphabet) generated with ERO-Net is placed at VAB to search the name easily and to know the serial number in the Electoral Roll.

(vi) Standardised Voting Compartment to ensure Secrecy of Voting:

In order to maintain the secrecy of vote at the time of poll and to achieve uniformity in use of voting compartments, Commission instructed that the height of the Voting Compartments should be

30 inches and the Voting Compartment should be placed on a table whose height shall be 30 inches. Only corrugated sheet (flex board) of steel- grey colour, which is completely opaque and reusable, shall be used for making the voting compartments. The Commission hopes that the use of these standardized and uniform Voting Compartments in all the polling stations will translate into greater voter facilitation, ensure absolute secrecy of vote and eliminate aberrations and non-uniformity in the preparation of Voting Compartment inside the polling stations. The voting compartments shall also be pasted with *self-adhesive stickers* on three sides of the voting compartment depicting name of election, Name of State/UT, AC Number & name, P.S. number and Name, date of poll etc.

14. Initiatives/Facilities for PwD Voters, 85+ Senior Citizens, and Electors employed in essential services and COVID suspect/affected voters:

A. Rule 27A of the Conduct of Elections Rules, 1961 has been amended to provide the optional postal ballot facility to “Absentee Voters”. “Absentee Voter” has been defined in clause (aa) of Rule-27A of the Conduct of Elections Rules, 1961, and includes person who is employed in essential services [AVES], senior citizens (above 85 year of age)[AVSC], Persons with Disability (with benchmark or above disability)[AVPD] and COVID 19 suspect or affected persons[AVCO]. The category of essential services is notified by the Election Commission under Section 60(C) of the R.P. Act, 1951 in consultation with the Government.

The following procedures have also been made in the existing Guidelines for Voting through postal ballot by Absentee Voters in

the category of Senior Citizens, PwDs and Covid-19 suspect or affected persons: -

(i) An Absentee Voter wishing to vote by Postal Ballot has to make application to the Returning Officer (RO) of the constituency concerned, in Form-12D appended to the Conduct of Elections Rules, 1961, giving all requisite particulars. Such applications seeking postal ballot facility should reach the RO during the period from date of announcement of election to five days following the date of notification of the election concerned.

(ii) In case of absentee voters belonging to PwD category (AVPD), who opt for postal ballot, application (Form 12D) should be accompanied by a copy of benchmark disability certificate specified by the concerned appropriate Government, under the Rights of Persons with Disabilities Act, 2016.

(iii) Distribution of Form 12D by BLO:

(a) BLO will visit the houses of the absentee voters in category of AVSC, AVPD and AVCO, as per details provided by the RO, in the Polling Station area and deliver Form 12D to the concerned electors and obtain acknowledgements from them.

(b) If an elector is not available, BLO shall share his/her contact details and revisit to collect it within five days of the notification.

(c) The elector may or may not opt for Postal Ballot. If he/she opts for Postal Ballot, then the BLO will collect the filled-in-Form 12D from the house of the elector within five days of the notification and deposit with the RO forthwith.

(d) Sector Officer shall supervise the process of

distribution and collection of Form 12D by BLOs under the overall supervision of RO.

(iv) Further, the RO shall share list of all such AVSC, AVPD and AVCO, whose applications in Form 12D for availing Postal Ballot facility have been approved by him, with the Contesting Candidates of recognized political parties in printed hardcopy.

B. A polling team comprising of 2 polling officials out of which at least one should be not below the rank/level of the official appointed as polling officer for polling station and one micro observer along with a videographer and security will then go to the elector's house along with a Voting Compartment and get the elector to vote on the Postal Ballot maintaining complete secrecy of vote. Candidates will be provided a list of these electors in advance and will also be provided the schedule of voting and the route chart of the polling parties so that they can send their representatives to witness the polling procedure. Postal Ballots will then be stored securely by the Returning Officer.

C. This is an optional facility and does not involve any Postal Department for mailing arrangement.

D. Commission has directed the Chief Electoral Officers of Jharkhand and Maharashtra to take necessary steps for the dissemination of information and extending facilitation to the above categories of Voters.

15. Polling stations managed by Women and Persons with Disabilities:

As part of its firm commitment towards gender equality and

greater constructive participation of women in the electoral process, the Commission has also directed that, to the extent possible, at least one polling station each managed exclusively by women and Persons with Disabilities shall be set up in every Assembly Constituency in poll going State of Jharkhand and Maharashtra. In such women managed Polling Stations, all election staff, including police and security personnel, will be women. Minimum one Model Polling Station per Assembly Constituency shall also be set up using and depicting local material and art forms.

Moreover, the Commission has directed that at least one Polling Station per district shall be managed by the Polling teams consisting of available youngest eligible employees of that district.

16. Nomination Process:

Brief description about filing of nomination is as given below:

A. Additional option to facilitate *online mode* in nomination has been provided:

(i) Nomination form will also be available on the online portal at <https://suvidha.eci.gov.in> . By creating an account, candidates can fill out the Nomination form, deposit the security amount, check availability of time slots and appropriately plan his/her visit to Returning Officer. Any intending candidate may fill it online and take its print for submission to the Returning Officer as specified in Form-1 (Rule-3 of Conduct of Election Rules 1961).

(ii) Affidavit may also be filled online. Once it is filled, take its printout and notarize it. It may be submitted along with the nomination for before the Returning Officer.

(iii) Candidate may deposit security money through online

mode at the designated platform. However, a candidate will continue to have the option of deposit in cash in the treasury.

(iv) Candidate may also exercise the option to seek his/her elector certification for the purpose of nomination online.

B. Further, Commission has directed the following:

(i) Returning Officer's chamber should have sufficient space to perform the functions of nomination, scrutiny and symbol allocation.

(ii) Returning Officer should allot staggered time in advance to prospective candidates.

(iii) All steps required to be taken for the submission of nomination form and affidavit shall continue to operate as per the provisions contained in the Representation of the People Act, 1951.

17. Affidavits of Candidates:

A. All Columns to be filled in:

In pursuance of the judgment dated 13th September 2013 passed by the Supreme Court in Writ Petition (C) No. 121 of 2008 (Resurgence India Vs Election Commission of India and Another), which among other things makes it obligatory for the Returning Officer to check whether the information required is fully furnished (by the candidate) at the time of filing of affidavit with the nomination paper, the Commission has issued instructions that in the affidavit to be filed along with the nomination paper, candidates are required to fill up all the columns. If any column in the affidavit is left blank, the Returning Officer will issue a notice to the candidate to file the revised affidavit with all columns duly

filled in. After such notice, if a candidate still fails to file affidavit complete in all respects, the nomination paper will be liable to be rejected by the Returning Officer at the time of scrutiny.

B. Changes in the Format of Nomination Form and Affidavit in Form 26:

Vide Notifications dated 16th September 2016 and 7th April 2017, Part IIIA of Nomination Forms 2A & 2B and Part II of Nomination Forms 2C, 2D & 2E have been amended. Affidavit in Form 26 has also been amended vide Notification dated 26th February, 2019 making provisions of (i) Mandatory disclosure of 'PAN' for candidates who have been allotted the number or to state clearly that 'No PAN allotted' for those candidates without a PAN; (ii) Details of total income as declared in the Income Tax return filed in the last 5 years to be declared for candidate, Spouse and HUF; and dependents (iii) Details to be provided of Assets (Movable/immovable) held abroad including beneficial interest in any offshore entity/trust by self, spouse, HUF or Dependents. Copy of amended Nomination Forms and Affidavit are available on the Commission's website <https://eci.gov.in> > Menu > Candidate nomination & other Forms.

C. No Dues Certificate-

- i) As per the directions of the Delhi High Court in judgment dated 07.08.2015 in WP(C) no. 4912/1998 (Krishak Bharat Vs UoI & ors.) a candidate who has been in occupation of accommodation provided by the Government any time during the last 10 years before the date of notification of the election has to give details of the government dues accrued to him of

various departments dealing with government accommodation i.e. towards (a) rent, (b) electricity charges, (c) water charges and (d) telephone charges. The date of 'No Dues Certificate' should be the last date of the third month prior to the month in which election is notified or any date thereafter. The 'No Dues Certificate', wherever applicable, has to be submitted before the Returning Officer along with the Affidavit latest by 3:00 PM on the last date of making nominations in the constituency concerned.

ii) In order to protect the statutory right of the candidate to contest the election, the Commission has directed the Chief Secretary of the State/ UT to issue suitable instructions to the agencies/authorities/departments dealing with the (a) rent, (b) electricity charges, (c) water charges and (d) telephone charges, to immediately provide/ensure the following, if approached by any intending candidate: -

(a) Issue "No Dues Certificate" by all the concerned agencies/authorities/departments to such person within 48 hours of the receipt of the request letter in case where dues are not pending or are not due by law.

(b) Provide details of dues accrued to such persons within 48 hours of submitting of application to the agencies/authorities/departments.

(c) Issue 'No Dues Certificate' by the agencies/authorities/departments within 24 hours of clearing of dues, if any, as communicated as per (b) above, by such persons on submitting of application.

iii) An institutionalized mechanism shall be put in place immediately after promulgation of Model Code of Conduct and a nodal officer shall be appointed to receive and handle such requests from prospective candidate(s) and work as a single window system to dispose of applications as per timelines provided above.

18. Candidates with Criminal Cases:

i) Candidates with criminal antecedents are required to publish information in this regard in newspapers and through television channels on three occasions during the campaign period. A political party that sets up candidates with criminal antecedents is also required to publish information about criminal background of its candidates, both on its website and also in newspapers and television channels on three occasions.

ii) Commission vide its letter No. 3/4/2019/SDR/Vol.IV dated 16th September, 2020 has directed that the period specified will be decided with three blocks in the following manner, so that electors have sufficient time to know about the background of such candidates:

(a) Within first 4 days of date of withdrawal of Nominations.

(b) Between next 5th - 8th days.

(c) From 9th day till the last day of campaign (the second day prior to date of poll)

(Illustration: If the last date for withdrawal is 10th of the month and poll is on 24th of the Month, the first block for publishing of declaration shall be done between 11th and 14th of the Month, second and third blocks shall be between 15th and 18th and

19th and 22nd of that Month, respectively.)

This requirement is in pursuance of the judgment of the Hon'ble Supreme Court in Writ Petition(C) No. 784 of 2015 (Lok Prahari Vs. Union of India & Others) and Writ Petition(Civil) No. 536 of 2011 (Public Interest Foundation & Ors. Vs. Union of India & Anr).

19. Political Parties setting up candidates with Criminal Cases:

i) In pursuance of the Hon'ble Supreme Court Order dated 13.02.2020 in Contempt Petition (C)No. 2192 of 2018 in WP(C) No. 536 of 2011, it is mandatory for political parties (at the Central and State election level) to upload on their website detailed information regarding individuals with pending criminal cases (including the nature of the offences, and relevant particulars such as whether charges have been framed, the concerned Court, the case number etc.) who have been selected as candidates, along with the reasons for such selection, as also as to why other individuals without criminal antecedents could not be selected as candidates. The reasons as to selection shall be with reference to the qualifications, achievements and merit of the candidate concerned, and not mere "winnability" at the polls.

ii) This information shall also be published in:

(a) One local vernacular newspaper and one national newspaper;

(b) On the official social media platforms of the political party, including Facebook & Twitter.

iii) These details shall be published within *48 hours of the selection of the candidate and not prior to two weeks before the*

first date of filing of nominations. The political party concerned shall then submit a report of compliance with these directions with the Election Commission within 72 hours of the selection of the said candidate. If a political party fails to submit such compliance report with the Election Commission, the Election Commission shall bring such non-compliance by the political Party concerned to the notice of the Supreme Court as being in contempt of this Court's orders/directions. The Commission's instructions issued vide letter no. 3/4/2020/SDR/Vol.III dated 6th March, 2020 available on the Commission's website may be seen.

iv) The Hon'ble Supreme Court in *Brajesh Singh v. Sunil Arora & Ors.* [Contempt Petition (C) No. 656/2020 in Contempt Petition (C) No. 2192/2018 in WP(C) No. 536/2011)] issued some additional directions vide judgment dated 10.08.2021, which has been circulated vide Commission's letter No. 3/4/SDR/VOL.I dated 26.08.2021, which is available on the Commission's website. Following are the directions which are concerned with the political parties: -

a. Political parties are to publish information regarding criminal antecedents of candidates on the homepage of their websites, thus making it easier for the voter to get to the information that has to be supplied. It will also become necessary now to have on the homepage a caption which "candidates with criminal antecedents";

b. We clarify that the direction in paragraph 4.4 of our Order dated 13.02.2020 be modified and it is clarified that the details which are required to be published, shall be published

within 48 hours of the selection of the candidate and not prior to two weeks before the first date of filing of nominations; and

c. We reiterate that if such a political party fails to submit such compliance report with the ECI, the ECI shall bring such noncompliance by the political party to the notice of this Court as being in contempt of this Court's Orders/directions, which shall in future be viewed very seriously.

20. District, AC Level and Booth Level Election Management Plan:

The District Election Officers have been asked to prepare a comprehensive District Election Management Plan in consultation with SSPs/SPs and Sector Officers, including the route plan and the communication plan for conduct of elections. These will be vetted by the Observer, taking into account vulnerability mapping exercise and mapping of critical polling stations, in accordance with Election Commission of India's extant instructions.

21. Communication Plan:

Commission attaches great importance to preparation and implementation of a perfect communication plan at the district/constituency level for the smooth conduct of elections and to enable concurrent intervention and mid-course correction on the poll day. For the said purpose, the Commission has directed the Chief Electoral Officers of Jharkhand and Maharashtra to coordinate with the officers of Telecommunication Department in the State headquarter, BSNL authorities, the representatives of other leading service providers in the State so that network status in the State is assessed and communication shadow areas be identified. The CEOs

have also been instructed to prepare the best communication plan in their State and make suitable alternate arrangements in the communication shadow areas by providing Satellite Phones, Wireless sets, Special Runners etc.

Further, the Commission has also directed to improve the condition of connecting roads for smooth movement of polling parties, security forces, voters and other election machineries. In case of water ways, proper arrangements of boats/ferries etc. are to be ensured during election.

22. Eco-friendly elections:

Election Commission has issued advisories on several occasions urging political parties and candidates to use only environment-friendly material and to avoid single-use plastic and non-biodegradable material in their election campaign activities. Protecting the environment is not an individual task but a collective responsibility and hence the Commission urges all the political parties to avoid the use of plastic/polythene and similar non-biodegradable materials for preparation of posters, banners, etc. during election campaign in the interest of environment and human health. In this connection, on 18.08.2023, Commission has issued a compiled instruction to all CEOs and political parties to make our elections eco-friendly.

Further, NGT has also asked all concerned for close monitoring of Election Commission of India's instructions in this regard.

23. PROHIBITION OF CHILD LABOUR:

As per Section 3(1) of the Child Labour (Prohibition and Regulation) Act, 1986 as amended vide the Child Labour (Prohibition

and Regulation) Amendment Act, 2016; no child shall be employed or permitted to work in any occupation or process. The Commission has also taken strong exception to use of children in any way in election related work, instruction has been issued in this regard on 5th February, 2024.

24. Model Code of Conduct:

- i) Model Code of Conduct comes into effect immediately from the announcement of schedule. All the provisions of the Model Code will apply to the whole of Jharkhand and Maharashtra with regard to all candidates, political parties and the government of the said State. The Model Code of Conduct shall also be applicable to the Union Governments in so far as announcements/policy decisions pertaining to/for Jharkhand and Maharashtra are concerned.
- ii) The Commission has made elaborate arrangements for ensuring the effective implementation of MCC Guidelines. Any violation of these Guidelines would be strictly dealt with and the Commission re-emphasizes that the instructions issued in this regard from time to time should be read and understood by all political parties, contesting candidates and their agents/representatives, to avoid any misgivings or lack of information or inadequate understanding/interpretation. The Governments of the poll-bound State have also been directed to ensure that no misuse of official machinery/position is done during the MCC period.
- iii) The Commission has also issued instructions for swift, effective and stringent action for enforcement of Model Code of Conduct during the first 72 hours of announcement of the

election schedule and also for maintaining extra vigilance and strict enforcement action in the last 72 hours prior to the close of polls. These instructions have been issued in the form of Standard Operating Procedures (SOPs) for compliance by the field election machinery.

25. Videography/ Webcasting/CCTV Coverage:

All critical events will be video-graphed. District Election Officers will arrange sufficient number of video and digital cameras and camera teams for the purpose. The events for videography will include filing of nomination papers and scrutiny thereof, allotment of symbols, First Level Checking, preparations and storage of Electronic Voting Machines, important public meetings, processions etc. during election campaign, process of dispatching of postal ballot papers, polling process in identified vulnerable polling stations, storage of polled EVMs and VVPATs, counting of votes etc. Additionally, CCTVs will be installed at important Border Check Posts and Static Check Points for effective monitoring and surveillance. Commission has directed that arrangements for web casting shall be done in critical polling stations and all polling stations in vulnerable areas or at least in 50% of total polling stations including auxiliary polling stations, whichever is higher.

26. Measures to Prevent Public Nuisance:

- i) The Commission has directed that the use of public address system or loudspeakers or any sound amplifier, whether fitted on vehicles of any kind whatsoever, or in static position to be used for public meetings for electioneering purposes, during the entire election period starting from the date of announcement of election and ending with the date of

declaration of results, shall not be permitted at night between **10:00 PM to 06:00 AM.**

- ii) Further, no loudspeakers fitted on vehicles of any kind or in any other manner whatsoever shall be permitted to be used during the period of 48 hours ending with the hour fixed for the conclusion of the poll in any polling area.

27. Advisory to Political Parties regarding silence period:

- i) For reviewing the working of Section 126 in the context of advancements in communication technology and rise of social media, a Committee was constituted by the Commission with the mandate of studying the provisions of Section 126 of the Representation of the People Act, 1951 and other related provisions and to make suitable recommendation in this regard. The Committee submitted its report to the Commission on 10th January, 2019. Among other proposals, the Committee has proposed for an advisory to political parties for compliance with the letter and spirit of the provisions of Section 126. The Commission called upon all political parties to instruct and brief their leaders and campaigners to ensure that they observe the silence period on all forms of media as envisaged under Section 126 of the R.P. Act, 1951, and their leaders and cadres do not commit any act that may violate the spirit of Section 126.
- ii) In a multi-phased election, the silence period of last 48 hours may be on in certain constituencies while campaign is ongoing in other constituencies. In such event, there should not be any direct or indirect reference amounting to soliciting support for parties or candidates in the constituencies

observing the silence period.

- iii) During the silence period, star campaigners and other political leaders should refrain from addressing the media by way of press conferences and giving interviews on election matters.

28. Law and Order, Security Arrangements and Deployment of Forces:

- i) Conduct of elections involves elaborate security management, which includes not just the security of polling personnel, polling stations and polling materials, but also the overall security of the election process. Central Armed Police Forces (CAPFs) are deployed to supplement the local police force in ensuring a peaceful and conducive atmosphere for the smooth conduct of elections in a free, fair and credible manner.
- ii) Based on the assessment of the ground situation, Central Armed Police Forces (CAPFs) and State Armed Police (SAP) drawn from other State will be deployed during the election. The CAPFs shall be deployed well in advance for area domination, route marches in vulnerable pockets, point patrolling and other confidence building measures to re-assure and build faith in the minds of the voters, especially those belonging to the weaker sections, minorities etc. CAPFs shall be inducted well in time for undertaking area familiarization and hand-holding with local forces and all other standard security protocols for movement, enforcement activities etc. in these areas will be strictly adhered to. The CAPFs/SAP shall also be deployed in Expenditure Sensitive Constituencies and other vulnerable areas and critical polling stations as per the assessment of ground realities by the

CEOs of Jharkhand and Maharashtra in consultation with various stakeholders. On the eve of poll, the CAPFs/SAP shall take position and control of the respective polling stations and will be responsible for safeguarding the polling stations and for providing security to the electors and polling personnel on the poll day. Besides, these forces will secure the strong rooms where EVMs and VVPATs are stored and for securing the counting centres and for other purposes, as required. The entire force deployment in the assembly segments shall be under the oversight of the Central Observers deputed by the Commission.

- iii) *To ensure optimum and effective utilization of State Police Officials and CAPFs, Commission has directed to constitute a Committee of CEO, State Police Nodal Officer (SPNO) and State CAPF Coordinator to jointly decide the State Deployment Plan and to ensure randomization of State Police.*

29. Protection to Electors of SC/ST and Other Weaker Sections:

As per Section 3 (1) of Scheduled Castes and Scheduled Tribes (Prevention of Atrocities) Act, 1989 (as amended in 2015), whoever, not being a member of a Scheduled Caste or Scheduled Tribe, forces or intimidates a member of a Scheduled Caste or a Scheduled Tribe not to vote or to vote for a particular candidate or to vote in a manner other than that provided by law, or not to stand as a candidate etc., shall be punishable with imprisonment for a term which shall not be less than six months but which may extend to five years and with fine. The Commission has asked CEOs of Jharkhand and Maharashtra to bring these provisions to the notice of all concerned for prompt action. In order to bolster the confidence of the voters

hailing from vulnerable sections especially SCs, STs etc. and enhance their conviction and faith in the purity and credibility of the poll process, CAPFs/SAP shall be extensively and vigorously utilized in patrolling and conducting route marches and undertaking other necessary confidence building measures under the supervision of the Central Observers.

30. Election Expenditure Monitoring:

- i) Comprehensive instructions for the purpose of effective monitoring of the election expenditure of the candidates have been issued, which include deployment of Expenditure Observers, Assistant Expenditure Observers, formation of Flying Squads (FSs), Static Surveillance Teams (SSTs), Video Surveillance Teams (VSTs), Video Viewing Teams (VVTs), Accounting Teams (ATs), Media Certification & Monitoring Committee (MCMC), District Expenditure Monitoring Committee (DEMC), District Grievance Committee involvement of enforcement agencies viz. State Police Dept., State Excise Dept., State Commercial Dept., Income Tax Dept. (Inv.), CBIC, DRI, CGST, ED, FIU-IND, NCB, BCAS, CISF, RPF, BSF, ICG, Department of Post and State Forest Dept.
- ii) State Excise Department has been asked to monitor production, distribution, sale and storage of liquor and inducements in the form of free goods during the election process. The functioning and operations of the Flying Squads/Mobile Teams shall be closely monitored using GPS Tracking/and the use of c-VIGIL App. For greater transparency and for ease of monitoring of Election Expenses, candidates would be required to open a separate bank

account and incur their election expenses from only that account. The Investigation Directorate of Income Tax Dept. has been asked to activate Air Intelligence Units in the airports of the State/UT and also to gather intelligence and take necessary action to check movement of large sums of money in Jharkhand and Maharashtra. Control room and Complaint Monitoring Centre with 24 hours toll free numbers shall be operative during the entire election process.

iii) District Election Officers (DEOs) have been directed to obtain information regarding unusual and suspicious cash withdrawal or deposit of cash exceeding Rs. 1 Lakh from banks for due verification followed by necessary action. If the amount is more than Rs. 10 Lakh, then DEOs shall pass on such information to Income Tax Department for necessary action. FIU-IND has been requested to share Cash Transaction Reports (CTRs) and Suspicious Transaction Reports (STRs) with CBDT for effective monitoring of the election expenditure of the candidates.

iv) Some new initiatives taken by the Commission to strengthen the Expenditure Monitoring mechanism are:

(a) Standard Operating Procedure (SOP) for seizure and release of cash: For the purpose of maintaining purity of elections, the Election Commission of India has issued a Standard Operating Procedure for Flying Squads and Static Surveillance Teams, constituted for keeping vigil over excessive campaign expenses, distribution of items of bribe in cash or in kind, movement of illegal arms, ammunition, liquor, or antisocial elements etc. in the constituencies

during election process. Furthermore, in order to avoid inconvenience to the public and also for redressal of their grievances, if any, the Commission has issued instruction to constitute a District Grievance Committee in each district comprising three officers of the District, namely, (i) CEO, Zila Parishad/CDO/P.D. DRDA, (ii) Nodal Officer of Expenditure Monitoring in the District Election Office (Convener) and (iii) District Treasury Officer. The Committee shall *suo-moto* examine each case of seizure made by the Police or SST or FS and where the Committee finds that no FIR/Complaint has been filed against the seizure or where the seizure is not linked with any candidate or political party or any election campaign etc., as per SOP, it shall take immediate steps to order release of such cash etc. to such persons from whom the cash was seized after passing a speaking order to that effect. In no case, shall any matter relating to seized cash/seized valuables shall be kept pending in Malkhana or treasury for more than 7 (seven) days after the date of poll, unless any FIR /Complaint is filed.

(b) Accounting of the expenditure incurred for campaign vehicles: It has come to the notice of the Commission that the candidates take permission from the Returning Officer for use of vehicles for campaign purpose, but some candidates do not show the vehicle hiring charges or fuel expenses in their election expenditure account. Therefore, it has been decided that unless the candidate intimates the R.O. regarding withdrawing vehicles from campaigning, the notional expenditure on account of

campaign vehicles will be calculated based on the number of vehicles for which permission has been granted by the Returning Officer.

(c) Account Reconciliation Meeting: In order to reduce litigation relating to expenditure accounts of contesting candidates, a reconciliation meeting will be convened by the DEOs before final submission of the accounts, on the 26th day after the declaration of the results.

(d) Accounting of Expenditure on publicity of criminal antecedents: In Pursuance of Hon'ble Supreme Court Judgement dated 25.09.2018 in WP(C) No. 536 of 2011, the candidates as well as the concerned political parties shall issue a declaration, in the format prescribed, in widely circulated newspapers and on electronic media in the state regarding the criminal antecedents of the candidates at least thrice after filing of the nomination papers. Candidates are required to maintain expenditure incurred by them in this regard in their accounts and the same shall be reflected in their Abstract Statement of election expenses (Schedule 10) to be submitted by them to the concerned DEOs along with their accounts of election expenses within 30 days of declaration of results. Political parties are also required to show the amount incurred by them in this regard in their Statement of Election Expenses (Schedule 23A, 23B) to be submitted by them to ECI (recognized political party)/CEO (unrecognized political party) within 75 days of completion of Assembly Election.

(e) Expenditure incurred on candidates' Booth/Kiosk and on TV/Cable Channel/Newspaper owned by party for promoting the electoral prospects of the candidate in the account of the candidate: The Commission, on further examination of the relevant provisions of section 77(1) of the R. P. Act, 1951, had decided that the candidates' booths set up outside the polling stations should hereinafter be deemed to have been set up by the candidates as part of their individual campaign and not by way of general party propaganda and as such all expenditure incurred on such candidates' booths shall be deemed to have been incurred/authorized by the candidate/his election agent so as to be included in his account of election expenses. Further, the Commission, after taking into consideration various references/complaints from various sources in the above matter, has directed that if the candidate(s) or their sponsoring parties utilize TV/Cable Channels/Newspapers owned by them for promoting the electoral prospects of the candidate, the expenses for the same, as per standard rate cards of the channel/newspaper, have to be included by the candidate concerned in his Election Expenditure Statement, even if they actually do not pay any amount to the channel/newspaper. In pursuance of the Commission's aforesaid decisions, Schedule 6 and Schedule 4 & 4A in Abstract Statement of Election Expenses have been amended and incorporated accordingly in the Compendium of Instructions on Election Expenditure Monitoring.

(f) Accounting of Expenditure on Virtual Campaign:

Candidates are required to maintain expenditure incurred by them in this regard in their accounts and the same shall be reflected in their Abstract Statement of election expenses (Schedule 11) to be submitted by them to the concerned DEOs along with their accounts of election expenses within 30 days of declaration of results. Political parties are also required to show the amount incurred by them in this regard in their Statement of Election Expenses (Schedule 24A, 24B) to be submitted by them to ECI (recognized political party)/CEO (unrecognized political party) within 75 days of completion of Assembly Election.

(g) Part and Full Election Expenditure Statement required to be submitted by Political Parties: The National and State Recognized Political Parties are required to submit their Election Expenditure Statements with the Election Commission of India whereas Registered Unrecognized Political Parties are required to submit their Election Expenditure Statements with the Chief Electoral Officers of the State concerned where party HQ is situated within 75 days of completion of the Assembly Election. The same shall be uploaded on website for public viewing. For the sake of transparency and reconciliation of accounts of political parties and candidates, the political parties have to file a part Election Expenditure Statement in addition to the final statement of election in respect of lump-sum payments made by the party to the candidate within 30 days after declaration of results of election to Legislative Assemblies in prescribed format.

(h) Integrated Expenditure Monitoring Software (IEMS): A new tech enabled portal <https://iems.eci.gov.in/> to facilitate online filing of Contribution Report, Election Expenditure Statement (Part and Full) and Audited Annual Accounts by the Political Parties has been started. This facility has been created to enable the political parties to file the statutory and regulatory compliances, reports and statements in a hassle free, smooth manner and with greater transparency. All Political Parties are urged to file their above mentioned financial reports through above mentioned IEMS portal.

(i) Election Seizure Management System (ESMS): A mobile app has also been launched to digitize data for intercepted/seized items (Cash/Liquor/Drugs/Precious Metals/Freebies/other items).

(j) Ceiling of Election Expenses for Candidates: The election expenses ceiling for candidates has been revised by the Government of India vide Notification dated 06th January, 2022. As per the revised ceilings, the maximum limit of election expenses for an Assembly Constituency is **Rs. 40.00 Lakh** per candidate for these State/UT of Jharkhand and Maharashtra.

The Commission has decided that an election expenditure/either by/to candidate(s) or political parties exceeding Rs.10000/- (Ten Thousand) in all the situations be incurred by crossed account payee cheque or draft or by RTGS/NEFT or any other electronic mode linked with bank account of the candidate opened for election purpose.

31. Effective use of Media:

(i) Media Engagement:

The Commission has always considered Media as an important ally and a potent force multiplier in ensuring an effective and efficient election management. Hence, the Commission has directed CEOs of Jharkhand and Maharashtra to take the following measures for positive and progressive engagement and interaction with the media:

- (a) Regular interaction with the media during elections and maintaining an effective and positive line of communication with the media at all times.
- (b) Effective steps to sensitize the media about the Election Code.
- (c) Authority letters will be issued to all accredited media for the polling day and day of counting.

Media is also expected to follow all the extant guidelines issued by the Ministry of Health and Family Welfare (MoH&FW) or any other competent authorities regarding COVID containment measures during all their election related coverage.

(ii) Pre-Certification of Political Advertisements and monitoring of suspected cases of paid news:

Media Certification and Monitoring Committees (MCMC) are in place at all the Districts and State level. All political advertisements proposed to be issued on electronic media shall require pre-certification from the concerned MCMC. Political advertisements in all electronic media/TV Channels/Cable Network/Radio including private FM channels/Cinema

halls/audio-visual displays in public places/voice messages & bulk SMS over phone and social media & internet websites shall come within the purview of pre-certification. Commission requests all Political Parties/candidates/Media to follow pre-certification instructions.

MCMCs will also keep a strict vigil on suspected cases of paid news in the media and suitable action will be taken in confirmed cases after following all due procedures.

(iii) Use of Social Media in election:

Keeping in view increasing incidents of misuse of Social Media & menace of Paid News and as a result of ECI's vigorous persuasion, major Social Media Platforms agreed to observe Voluntary Code of Ethics formulated by them in March, 2019. This will be applicable in these elections as well. Provisions of model code of conduct and related instructions of the Commission issued from time to time shall also apply to the content being posted on the internet, including social media websites, by candidates and political parties.

The Commission requests all Political Parties and candidates to ensure that their supporters do not indulge in hate speeches and fake news. Strict watch on social media posts is being kept by MCMCs to ensure that the election atmosphere is not vitiated. Media may also play an active role in curbing the menace of fake news.

(iv) Monitoring of Electronic and Social Media:

All the election management related news on all the major national and regional news channels during elections would be

monitored vigorously. If any untoward incident or violation of any law/rule is noticed, action would be taken immediately. Reports of monitoring would also be forwarded to the CEOs. Office of CEO will ascertain status on each and every item and file ATR/Status Report.

(v) Media restrictions during silence period and on Exit polls:

Section 126 (1)(b) of the Representation of the People Act, 1951, prohibits displaying any election matter by means, inter alia, of television or similar apparatus, in any polling area during the period of forty-eight hours (silence period) ending with the hour fixed for the conclusion of the poll for any election in that polling area. Election matter referred hereinabove is defined as any matter intended or calculated to influence or affect the result of an election appearing in any electronic media during the period of 48 hours ending with the hour fixed for conclusion of poll in each of the phases of elections.

Section 126A of the R.P. Act 1951, prohibits conduct of Exit poll and dissemination of their results by means of print or electronic media during the period mentioned therein, i.e. between the hour fixed for commencement of poll in the first phase and half an hour after the time fixed for close of poll for the last phase in all the States. Violation of Section 126 of the R.P. Act, 1951 is punishable with imprisonment upto a period of two years, or with fine or both.

All Media houses are advised to follow instructions in this regard keeping its spirit.

32. Training of Election Officials:

India International Institute of Democracy and Election Management (IIIDEM) has organized the following training programs for the forthcoming General Election to the Legislative Assemblies of Jharkhand and Maharashtra –

- i. Capacity building training programme for NLMTs at IIIDEM;
- ii. Theme wise training programme for State Level Master Trainers (SLMTs) of these State at IIIDEM;
- iii. Training of State Police Nodal Officers;
- iv. Training programme for District Election Officers (DEOs);
- v. Certification Programme for Returning Officers (ROs) and Assistant Returning Officers (AROs);
- vi. Online training of EROs;

33. Systematic Voters' Education and Electoral Participation (SVEEP):

Systematic Voters' Education & Electoral Participation is a multi-intervention programme that reaches out to educate citizens about the electoral process in order to increase their awareness and participation.

For enhancing electoral participation, the Commission has directed to take the following new initiatives:

i) Low Voter Turnout (LVT) analysis:

The CEOs/DEOs have been directed to identify Low voter turnout PSs/ACs/PCs and take focused initiatives to address specific issues.

ii) Identification of district specific themes of PS:

As the PS is the basic unit of election machinery, it has been

directed to focus on district wise PSs for targeted interventions reaching out to various groups like women, PWD, Transgender, PVTGs etc.

iii) Engagement and Utilisation of local Icons:

The State have been directed to identify and engage local influential non-political personalities as Election Icons. This would add value to the message of voter awareness as well as increase the general outreach in the specific region.

iv) Focus to address Urban and Youth Apathy:

As has been recently observed, the issue of Urban and Youth Apathy is a major concern for the Commission. Relatively low turnouts in urban areas need to be addressed by special interventions. Similarly, for youth, the awareness and engagement is required to be increased via appropriate mediums like ELCs, special registration camps, etc.

Furthermore, Comprehensive SVEEP Plan, as per the new strategy document (SVEEP-IV) is directed to be prepared. Partnerships and collaborations with various stakeholders should be forged for greater outreach. Ensuring inclusion of all marginalized sections through targeted interventions, technological solutions and policy changes should be done. To enhance the quality of electoral participation, steps may be taken to promote informed and ethical voting through IMF-EEE (Information, Motivation, Facilitation, Engagement, Education and Empowerment) paradigm. Model Polling stations may be decorated keeping in view NVD theme of the year.

34. Deployment of Central Observers:

(i) General Observers

The Commission will deploy IAS officers as General Observers in adequate number to ensure smooth conduct of election in consultation with the CEOs of the poll going State. The Observers will be asked to keep a close watch on every stage of the electoral process to ensure free and fair election.

(ii) Police Observers

The Commission would deploy IPS officers as Police Observers in consultation with the CEOs of the poll going State at District/AC level, depending upon the need, sensitivity and assessment of ground situation of the District/AC. They will monitor all activities relating to force deployment, law and order situation and co-ordinate between Civil and Police administration to ensure free and fair election.

(iii) Counting Observers

In addition to the already deployed General Observers, the Commission may also deploy additional officers as Counting Observers at District/AC level, depending upon the requirement in consultation with the CEOs of the poll going State. They will oversee the counting centre arrangements and monitor all activities relating to counting of votes.

(iv) Special Observers.

In exercise of the plenary powers conferred on it by Article 324 of the Constitution of India, the Commission also deploys Special Observers who belong to All India Services and various

Central Services if seems necessary.

(v) Expenditure Observers

The Commission has also decided to appoint adequate number of Expenditure Observers who will exclusively monitor the election expenditure of the contesting candidates.

35. IT applications being used in election management:

The Commission has enhanced usage of IT Applications, to usher in greater citizen participation and transparency.

- I. **cVIGIL App for filing Model Code of Conduct Violation cases by Citizen:** cVIGIL provides time-stamped evidentiary proof of the Model Code of Conduct / Expenditure Violation by empowering every citizen to click a photo or video using their smartphone. The application is based on GIS technology and the unique feature of auto location provides fairly correct information which can be relied upon by flying squads to navigate to the right spot of incidence and take prompt action. This app prioritizes the speedy and effective actions by authorities and promised user status reports within 100 minutes. The cVigil application is available on both the Google Play Store and Apple App Store.
- II. **Suvidha Portal:** This portal provides different facilities to candidates/ political parties for online nomination, Permissions etc. as given below-
 - a) **Candidate Online Nomination:**

To facilitate filling of nominations, the Election Commission has introduced an online portal for filling the nomination & affidavit. The Candidate can visit <https://suvidha.eci.gov.in/>

to create his/her account, fill nomination form, deposit the security amount, check availability of time slot and appropriately plan his visit to the Returning Officer.

Once the application is filled through the online portal, the candidate only needs to take a printout, get it notarized and submit the application along with relevant documents to the Returning Officer in person.

The Online Nomination Facility is an optional facility to facilitate ease of filing and correct filing. The regular offline submission as prescribed under the law shall continue too.

b) Candidate Permissions module: Permission module allows the candidates, political parties or any representatives of the candidate to apply online for the permission for meetings, rallies, loudspeakers, temporary offices, and others through SUVIDHA Portal <https://suvidha.eci.gov.in/>. The Candidates can also track their application status through the same portal.

c) Candidate App:

The application will be available during elections for Candidates/ Political Parties / Agents to download and use to track the nomination and permission status from the Google Play store/App Store.

III. Candidate Affidavit Portal:

Candidate Affidavit portal is a web portal that allows citizens to view the complete list of Candidate Nominations who have applied for the elections. The citizen, political parties and media houses, access this portal to know about the candidates. A complete candidate profile with photo and

affidavit is made public as and when the Returning Officer enters the data. The Complete list of Contesting Candidates with their profile, nomination status and the affidavits will be available for public view through Candidate Affidavit Portal. This portal can be accessed using <https://affidavit.eci.gov.in/>

IV. Know Your Candidates (KYC):

The Election Commission of India has developed a dedicated app Know your Candidate (KYC) for informing about “Criminal Antecedents” status of candidates. This allows citizens to browse candidates with/ without Criminal Antecedents and empowers the citizens to know the criminal antecedents of the candidates. The application is available on both the Google Play & Apple App Store.

V. Voter Turnout App:

Voter Turnout App will be used to display **two hourly approximate voter turnout details of each Assembly Constituency entered by RO (AC)/Nodal Officer.** Approximate voter turnout data of each phase of the elections will be displayed through this app. The application is available on the Google Play store and Apple App Store.

VI. ENCORE Portal:

The ENCORE portal is an end-to-end application for all election officials (CEO, DEO, RO & ARO) that has a well-defined responsibility to perform various activities. This portal has multiple modules listed below with a brief introduction:

a) Candidate Nomination Module

The returning officer will fill all the required details to register the profile of the candidate in the system that will be used at

multiple levels of conduct of election process. For all the received nominations, the returning officer needs to upload the affidavit against each nomination.

b) Candidate Scrutiny & Finalization Module

This system provides facility of marking nomination as Accepted / Rejected during scrutiny and marking of withdrawal if any candidate withdraws his/her candidature. After last date of withdrawal, the returning officer can also generate Form 7A through the system.

c) Election Permission Module

Permission module allows the election officials to process the permission request received from the candidates, political parties or any representatives of the candidate who have applied for the permission using SUVIDHA portal or submitted the permission request physically to election office.

d) Election Counting Module

The ENCORE counting application is an end-to-end application for AROs/ROs to digitize the result of EVM and postal ballot votes polled, tabulate the data of each round to declare the result of the election.

e) Index Card

A facility has been provided to the Returning Officer to fill the Index card online after counting. It contains each detail of elections from the schedule of elections to the declaration of results such as data on nomination, turnout and counting.

f) Expenditure Monitoring

This expenditure-monitoring module provides facility to all the

DEOs to submit the DEO Scrutiny report, which will be prepared once all the candidates submit their expenses report to the DEOs after 25 days of completion of election.

VII.Results Website and Results Trends TV:

The timely publication of the round-wise information is vital for establishing a single source of data. The counting data entered by respective Returning Officers is available as 'Trends and Results' for public view through 'ECI Results website' <http://results.eci.gov.in/>, **The result website has been upgraded with enhanced features including map view for better users experience.**

The results are shown with the Infographics and displayed with auto-scroll panels through large display screens outside the counting hall or any public place through Trends TV. The trends & results are also available on VHA mobile App.

VIII. EVM Management System (EMS):

EVM Management System is designed to manage inventory of EVM units. One of the important modes to ensure a fair and transparent process in EVM management is the administrative protocol of the randomization of the machines before they are deployed in the Polling stations. The randomization is done in the presence of Political Parties' representatives.

IX. Voters' Service portal:

Through <https://voters.eci.gov.in/>, a user can avail and access various services such as access the electoral list, apply for voter id card, apply online for corrections in voter's card, tracking form status, view details of Polling booth, Assembly

Constituency and Parliamentary constituency, and get the contact details of Booth Level officer, Electoral Registration Officer among other services.

X. Voter Helpline Mobile App (VHA):

Citizens can avail and access various services such as apply for voter id card, corrections in voter's card, view details of Polling booth, Assembly Constituency and Parliamentary constituency, and get the contact details of Booth Level officer, Electoral Registration Officer among other services. The mobile app is available on both the platform Google Play store & Apple Store.

XI. Persons with Disability Application (Saksham App):

Saksham app is meant for Person with Disabilities. The PwD elector can make requests for marking them as PWD, request for new registration, request for migration, request for correction in EPIC details, request for wheelchair. It utilizes the Accessibility features of mobile phones for voters with blindness and hearing disabilities. The Application is available on the Google Play Store and Apple App store.

XII. BLO App:

BLO App (erstwhile known as GARUDA App) is a dedicated Mobile App for BLOs for performing their tasks digitally. The application is available on both the Google Play & Apple Store. Following are the main features of BLO App:

- a. Checklist/Field Verification of Forms
- b. Collection of details of Assured Minimum Facility (AMF) and Essential Minimum Facility (EMF) at polling stations.

- c. Capturing of GIS co-ordinates of Polling Stations.
- d. Updation of Photos of Polling Stations
- e. Form Submission on behalf of Electors
- f. House to House Verification through online BLO Register

XIII. ERONET:

ERONET is a web-based system for around 10 lakh Electoral officials, in 14 languages and 11 scripts, to handle all processes pertaining to Form 6/6A/7/8. It standardises forms processing, standard database scheme, and a standard template for E-Roll printing. It automates the process of electoral roll management starting from elector registration, field verification of electors, decision support system for Electoral Registration Officers and for providing extensive integrated value-added services. All 28 State and 8 UTs are sharing common infrastructure at National Level. UNPER (Unified National Photo Electoral Roll) is a common database for all States and UTs with data of more than 98 crore electors. The URL of system is <https://officials.eci.gov.in/>

XIV. Service Voter Portal:

The Service Voter Portal is a web-based application to help service voters register to vote and manage their voter registration details. In India, there are more than 19 lakh registered service voters in the system. The Election Commission of India has separately handled the registration process of service voters. The service voter registration process is a bit different from the general electors. The responsibility of enrollment of a service voter is given to the Record Officer of that service voter. The record office ensures the filling of forms

and uploads the XML in the required format on the Service Voter portal. The URL of system is <https://svp.eci.gov.in/>

XV. Electronically Transmitted Postal Ballot Management System (ETPBMS) for Service Voter:

It is upgraded version of ETPBS having enhanced features and Dashboard & Reporting modules for all stakeholders. The system is use to generate and transmit Postal Ballot through Electronic means to the Service Voters. The system has also been integrated with Department of Post so that Service voter can send his/her Ballot after casting vote, through speed post without paying any charges. Detailed instructions are sent, along with Postal Ballot, to each service elector. On the day of counting, the same system will be used to validate the Postal Ballot received by post to verify whether the received ePostal Ballot is generated by the system or not.

The Postal ballots sent to service electors electronically are called Electronically Transmitted Postal Ballots (ETPBs). The return of ETPB is through postal services. Earlier, the envelopes for postal ballot were forwarded by the CEOs to the Record Officers in order to dispatch polled ETPBs by the service voters through post. Now, the Commission has decided that the CEOs are not required to send envelopes to the Record Officers for this purpose. The Record Officer/Unit Officer/Commandant or any other competent authority, as the case may be, shall procure the envelopes and provide them to the Service Voters for dispatching their polled ETPBs to the respective Returning Officers. The URL of system is <https://etpbms.eci.gov.in/>

XVI. National Grievances Services Portal:

The Election Commission has developed a National Grievance Service Portal (NGSP). This system is developed in such a manner that in addition to providing redress to the complaints of the Citizens, Electors, Political Parties, Candidates, Media and Election Officials at National, State and District level, it also serves as a common interface for providing services.

The application provides for a single interface for handling complaints by the Election officials. All Electoral Officers, District Election Officers, CEOs and ECI Officials are part of the system. Thus, issues are directly assigned to the respective user upon registration. The citizen can use this service using <https://voters.eci.gov.in/>

XVII. Election Seizure Management System (ESMS):

In order to ensure inducement free elections, Election Commission of India has embedded technology into the monitoring process through the Election Seizure Monitoring System (ESMS) Mobile App which is proving to be a catalyst, as it brings a wide array of Central and State enforcement agencies together for better coordination and intelligence sharing. ESMS Mobile App is being used to digitize data for intercepted/Seized items (Cash/Liquor/Drugs/ Precious Metal/Freebies/Other Items) direct from field. This enables stakeholder to get desired reports in required format; avoid duplicate data entry by Agencies and do analysis on received data at CEO Level.

XVIII. IEMS:

Integrated Election Expenditure Monitoring System (IEMS) is a

user-friendly, secure online platform which enables Political Parties to submit online prescribed document like Contribution report (Form 24A), Annual Audit Account, Election Expenditure. Key features for IEMS are as follows:

- Digitize details of contribution received and submit online
- Realtime compliance status on Dashboard
- Capture Mandatory Info/ Validations/Verification to increase data quality
- Bulk import feature to quickly upload data through Excel format
- Email/ SMS based alerts / acknowledgements to increase compliance
- Aadhaar based e-Sign

XIX. Media Voucher Online (<https://timevoucher.eci.gov.in>)

The Election Commission of India's "Go Green" initiative is a commendable step towards a more environmentally responsible and efficient electoral system. By adopting digital vouchers, the Commission is demonstrating its commitment to sustainability, cost-effectiveness, and modernization. This initiative not only benefits the environment but also enhances the experience for political parties involved in the electoral process. It sets a positive example for other governmental bodies and organizations to follow, highlighting the importance of embracing digital solutions and eco-friendly practices in a rapidly changing world.

XX. Observer Portal

Observer portal is an online portal for data management of all types of observers i.e. general observer, police observer and

expenditure observers. The deployment schedule of the observer, report submission and many other activities are completed with the help of this portal. The observers also get multiple facilities like filling & submission of reports, notification from the commission, downloads of all the required documents and many more. Parallel to the web portal, a mobile app is also provided that includes all the features that are available in the web application.

36. Electronic Voting Machines (EVMs) and Voter Verifiable Paper Audit Trail (VVPATs):

- i) EVMs and VVPATs-**The Commission shall deploy Voter Verifiable Paper Audit Trail (VVPAT) along with Electronic Voting Machine (EVM) at every polling station in the General Elections to Legislative Assemblies of Jharkhand and Maharashtra to enhance the transparency and credibility of the election process as VVPAT allows the voters to verify their vote. Arrangements have already been made to ensure availability of adequate number of EVMs and VVPATs for the smooth conduct of elections.
- ii) Awareness on EVM and VVPAT:** Digital outreach for awareness on use of EVMs and VVPATs will be conducted.
- iii) Randomization of EVMs and VVPATs-**EVMs/VVPATs are randomized twice using “EVM Management System (EMS 2.0)” while being allocated to an Assembly Constituency/segment and then to a polling station ruling out any pre-fixed allocation. First randomization of EVMs and VVPATs is conducted by the District Election Officer to allocate the units Assembly Constituency/Segment wise in the presence of the representatives of the recognized political parties. The lists containing unique IDs of machines are shared with them. After finalization of list of the contesting candidates, second randomization

of EVMs and VVPATs will be conducted by the Returning Officers to allocate the units polling station-wise in the presence of the contesting candidates/their representatives. Lists of randomized EVMs/VVPATs are also shared with recognized political parties/contesting candidates.

iv) Commissioning of EVMs and VVPATs-After finalization of list of the contesting candidates and second randomization of EVMs and VVPATs, entire process of commissioning (candidate setting) of EVMs and VVPATs is done in the presence of the contesting candidates/their representatives. TV/Monitor will be installed in commissioning hall for simultaneous viewing of symbol loading in VVPATs by candidates/their representatives for greater transparency. After commissioning (candidate setting) of EVMs and VVPATs, in every EVM and VVPAT, mock poll with one vote to each candidate including NOTA is done. Additionally, mock poll of 1000 votes is conducted in 5% randomly selected EVMs, as well as VVPATs. The electronic result is tallied with paper count. Candidates/their representatives are allowed not only to select 5% machines randomly but also to do mock poll.

After commissioning of EVMs and VVPATs, Symbol Loading Units (SLU) will be sealed and kept under the custody of the District Election Officer concerned till Election Petition period. Only reserve SLU (not used for symbol loading) will be returned back to the authorised BEL/ECIL engineer on P+1 Day. In case of Election Petition, used SLUs will be kept till final disposal of Election Petition.

v) GPS tracking of movement of EVMs and VVPATs- The Commission has instructed the Chief Electoral Officers of all State/ UTs that end-to-end movement of all EVMs and VVPATs including reserve shall be carefully monitored at all times, for which vehicle carrying EVMs and VVPATs shall mandatorily be fitted with GPS tracking system.

vi) Mock Poll on Poll Day-

- a) On poll day, 90 minutes before start of actual poll, mock poll is conducted by casting at least 50 votes ensuring that votes are recorded for each of the contesting candidates including **NOTA** at every polling station, in the presence of polling agents of the candidates and the electronic result of the Control Unit and the VVPAT slips count are tallied and shown to them. A certificate of successful conduct of mock poll shall be made by the Presiding Officers in Presiding Officer's Report.
- b) Immediately after mock poll procedure, the CLEAR button on Control Unit (CU) is pressed to clear the data of the mock poll and the fact that no votes are recorded in the CU, is displayed to the Polling Agents present in the polling stations. The Presiding Officer also ensures that all mock poll slips shall be taken out from the VVPAT slip compartment, stamped as "MOCK POLL SLIP" and kept in separate sealed black envelope before the start of actual Poll.
- c) After mock poll, EVMs and VVPATs are sealed in the presence of polling agents and signature of polling agents are obtained on seals, before starting actual poll.

vii) Poll Day and Storage of polled EVMs and VVPATs at Strong Rooms-

- a) After completion of poll, Presiding Officer shall press the "CLOSE" button of the Control Unit of the EVM so that no further vote can be cast. EVMs and VVPATs are sealed in the respective carrying cases in the presence of polling agents and signature of polling agents are obtained on seals.
- b) On poll day, a copy of Form-17C having details of total polled votes, seals (unique number), serial numbers of EVMs and VVPATs used in polling stations is provided to polling agents of candidates.
- c) Polled EVMs and VVPATs are escorted back to the strong room for storing in double lock system in the presence of candidates/their

representatives under videography. Candidates/Polling Agents are also allowed to follow the vehicles carrying EVMs and VVPATs from polling stations to Reception Centre for the purpose of storing in the Strong Room.

d) Candidates or their representatives can also camp in front of the strong room. These strong rooms are guarded 24x7 in multilayers, with CCTV coverage facilities.

viii) Counting of Votes at Counting Centers-

a) On the day of counting, strong room is opened in the presence of Candidates, their authorised representatives, RO/ARO and ECI Observer under videography.

b) Only Control Units of the polled EVMs are brought to the Counting Hall(s) under security, under CCTV coverage and in the presence of candidates/their agents.

c) Round-wise CUs are brought to the counting tables from Strong Rooms under continuous CCTV Coverage.

d) On the counting day, before retrieving the result from the Control Units, the seals are verified, and unique serial number of CU is tallied before the counting agents deputed by the candidates.

e) On counting day, counting agents can verify the polled votes displayed on CU with that of Form-17C. Candidate-wise polled votes are recorded in Part-II of Form-17C and signature of counting agents are obtained thereof.

f) EVMs & VVPATs are stored back in Strong Room in the presence of candidates/their representatives till the completion of the Election Petition period.

ix) Mandatory Verification of VVPAT Paper Slip-In pursuance of the Hon'ble Supreme Court of India's Order dated 8th April, 2019, the Commission has mandated VVPAT slips count of Five (5) randomly selected Polling Stations in each Assembly Constituency/Segment of the Parliamentary Constituency of the State/UTs by the Returning

Officer, by draw of lot in presence of candidates/their counting agents & ECI Observer, for verification of the result obtained from the Control Unit. This mandatory verification of VVPAT slip count of five (5) polling stations in each Assembly Constituency/Segment shall be in addition to the provisions of Rule 56(D) of the Conduct of Elections Rules, 1961.

- x) None of the Above (NOTA) in EVMs, VVPATs and Postal Ballot:** As usual, there will be 'None of the Above' option for the electors. On the BUs, below the name of the last candidate, there will be a button for NOTA option so that voters who do not want to vote for any of the candidates can exercise their option by pressing the button against NOTA. Similarly, on Postal Ballot Papers there will be a NOTA Panel after the name of the last candidate. The symbol for NOTA as given below will be printed against the NOTA Panel.



As part of the SVEEP, there are awareness programmes to bring this option to the knowledge of electors and all other stakeholders.

- xi) Photographs of Candidates on EVM Ballot Paper:** In order to facilitate the electors in identifying the candidates, ECI has prescribed an additional measure by way of adding provision for printing the photograph of candidate on the Ballot Paper to be displayed on the EVM (Ballot Unit) and on Postal Ballot Papers. This will help voters to avoid any confusion, which may arise when candidates with same or similar names contest from the same constituency. For this purpose, the candidates are required to submit to the Returning Officer, their recent stamp-size photograph as per the specifications laid down by the Commission.

37. Deployment of Polling Personnel, Randomization and their voting facilities:

- a) Polling parties shall be formed randomly, through the special randomization IT application.
- b) There shall be such randomization for Police personnel and Home Guards also, who are deployed at the polling stations on the poll day.
- c) All persons appointed on election duty who are not able to cast their vote at the polling station where they are enrolled as a voter are entitled to the facility of either an EDC or a Postal Ballot.
- d) In case, they are put on election duty in the same constituency in which they are enrolled as a voter, they are entitled to get an EDC which entitles them to vote at the polling station where they are on duty.

38. Voters' Facilitation Centers for Polling Personnel:-

As per new Rule 18A inserted in the Conduct of Elections Rules, 1961, now a Voter on Election Duty, shall receive his postal ballot, record his vote thereon and return the same at the Facilitation Center set up by the Returning Officer. Therefore, in view of the extant rule position, all the Voters on Election Duty, deployed in a constituency where they are not enrolled as a voter, shall cast their votes only at the Facilitation Centers and not in any other manner. They shall sign the declaration in Form 13A in presence of, and have the signature attested by, any Group A or Group B officer or the presiding officer of the polling station at which they are on election duty.

39. Increased Remuneration of Polling Personnel:-

Polling parties on the ground are the epitome of grit and resilience. Their determination to keep the spirit of democracy reigning supreme truly is an inspiration to one and all. Further, in view of the arduous and difficult journey that polling teams have to undertake to ensure that no voter is left behind, ECI has recently doubled the remuneration of polling officials heading for election duty three days or more in advance to reach polling stations located in remote and difficult areas. Till now, the remuneration for polling Officials used to be uniform per diem amount for all polling personnel.

40. Conduct of Officials:

The Commission expects all officials engaged in the conduct of elections to discharge their duties in an impartial manner without any fear or favour. They are deemed to be on deputation to the Commission and shall be subject to its control, supervision and discipline. The conduct of all Government officials who have been entrusted with election related responsibilities and duties would remain under constant scrutiny of the Commission and strict action shall be taken against those officials who are found wanting on any account.

41. COVID Guidelines:

The Commission has issued COVID Guidelines to be followed during conduct of General Election and Bye Elections which is available at Commission's website at link <https://eci.gov.in/files/file/14492-covid-guidelines-for-general-electionbye-elections-to-legislative-assemblies-reg/>.

42. Schedules of General Elections:

The Commission has prepared the Schedule for holding General

Election to the Legislative Assemblies of Jharkhand and Maharashtra after taking into consideration all relevant aspects, like the Post Flood Situation & Climatic Conditions including other factors like Academic calendar, Board Examinations, Major Festivals, prevailing law and order situation in the State/UT, availability of Central Armed Police Forces, time needed for movement, transportation and timely deployment of forces and in-depth assessment of other relevant ground realities.

The Commission, after considering all relevant aspects has decided to recommend to the Hon'ble Governor of the States of Jharkhand and Maharashtra to issue notifications for the General Election under the relevant provisions of the Representation of the People Act, 1951, as per the **Annexure -I & II**. The Commission seeks the active cooperation, close collaboration and constructive partnership of all the esteemed stakeholders in the electoral process and strives to employ the collective synergies towards delivering a smooth, free, fair, peaceful, participative and festive General Assembly Elections, 2024 in Jharkhand and Maharashtra.

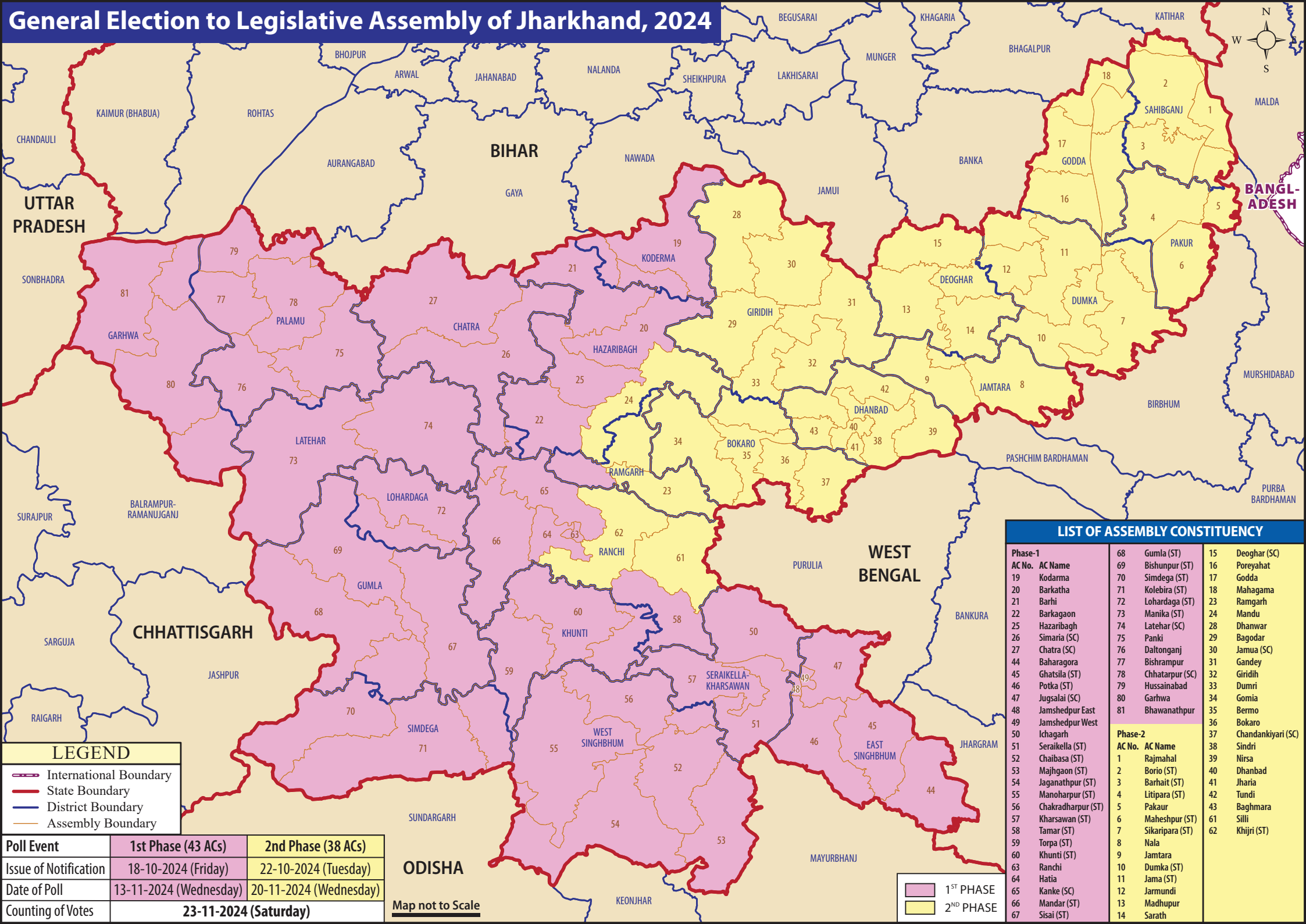

15/10/2024

(SANJEEV KUMAR PRASAD)
SECRETARY

Schedule for the General Election
to the Legislative Assembly of Jharkhand

Poll Events	Phase-I (43 ACs)	Phase-II (38 ACs)
Date of Issue of Gazette Notification	18.10.2024 (Friday)	22.10.2024 (Tuesday)
Last Date of making nominations	25.10.2024 (Friday)	29.10.2024 (Tuesday)
Date for Scrutiny of Nominations	28.10.2024 (Monday)	30.10.2024 (Wednesday)
Last date for the withdrawal of candidatures	30.10.2024 (Wednesday)	01.11.2024 (Friday)
Date of Poll	13.11.2024 (Wednesday)	20.11.2024 (Wednesday)
Date of Counting	23.11.2024 (Saturday)	
Date before which election shall be completed	25.11.2024 (Monday)	

General Election to Legislative Assembly of Jharkhand, 2024



LEGEND	
	International Boundary
	State Boundary
	District Boundary
	Assembly Boundary

Poll Event	1st Phase (43 ACs)	2nd Phase (38 ACs)
Issue of Notification	18-10-2024 (Friday)	22-10-2024 (Tuesday)
Date of Poll	13-11-2024 (Wednesday)	20-11-2024 (Wednesday)
Counting of Votes	23-11-2024 (Saturday)	

ODISHA
Map not to Scale

LIST OF ASSEMBLY CONSTITUENCY					
Phase-1			Phase-2		
AC No.	AC Name	AC No.	AC Name	AC No.	AC Name
19	Kodarma	68	Gumla (ST)	15	Deoghar (SC)
20	Barkatha	69	Bishunpur (ST)	16	Poreyahat
21	Barhi	70	Simdega (ST)	17	Godda
22	Barkagaon	71	Kolebira (ST)	18	Mahagama
25	Hazaribagh	72	Lohardaga (ST)	23	Ramgarh
26	Simaria (SC)	73	Manika (ST)	24	Mandu
27	Chatra (SC)	74	Latehar (SC)	28	Dhanwar
44	Baharagora	75	Panki	29	Bagodar
45	Ghatsila (ST)	76	Daltonganj	30	Jamua (SC)
46	Potka (ST)	77	Bishrampur	31	Gandey
47	Jugsalai (SC)	78	Chhatarpur (SC)	32	Giridih
48	Jamshedpur East	79	Hussainabad	33	Dumri
49	Jamshedpur West	80	Garhwa	34	Gomia
50	Ichagarh	81	Bhawanathpur	35	Bermo
51	Seraikella (ST)	36	Bokaro	37	Chandankiyari (SC)
52	Chaibasa (ST)	37	Chandankiyari (SC)	38	Sindri
53	Majhgaon (ST)	1	Rajmahal	39	Nirsa
54	Jaganathpur (ST)	2	Borio (ST)	40	Dhanbad
55	Manoharpur (ST)	3	Barhait (ST)	41	Jharia
56	Chakradharpur (ST)	4	Litipara (ST)	42	Tundi
57	Kharsawan (ST)	5	Pakaur	43	Baghmara
58	Tampa (ST)	6	Maheshpur (ST)	61	Silli
59	Torpa (ST)	7	Sikaripara (ST)	62	Khijri (ST)
60	Khunti (ST)	8	Nala		
63	Ranchi	9	Jamtara		
64	Hatia	10	Dumka (ST)		
65	Kanke (SC)	11	Jama (ST)		
66	Mandar (ST)	12	Jarmundi		
67	Sisai (ST)	13	Madhupur		
		14	Sarath		

	1 ST PHASE
	2 ND PHASE

List of Assembly Constituencies of Jharkhand

Phase-1	
AC No.	AC Name
19	Kodarma
20	Barkatha
21	Barhi
22	Barkagaon
25	Hazaribagh
26	Simaria (SC)
27	Chatra (SC)
44	Baharagora
45	Ghatsila (ST)
46	Potka (ST)
47	Jugsalai (SC)
48	Jamshedpur East
49	Jamshedpur West
50	Ichagarh
51	Seraikella (ST)
52	Chaibasa (ST)
53	Majhgaon (ST)
54	Jaganathpur (ST)
55	Manoharpur (ST)
56	Chakradharpur (ST)
57	Kharsawan (ST)
58	Tamar (ST)
59	Torpa (ST)
60	Khunti (ST)
63	Ranchi
64	Hatia
65	Kanke (SC)
66	Mandar (ST)
67	Sisai (ST)
68	Gumla (ST)
69	Bishunpur (ST)
70	Simdega (ST)
71	Kolebira (ST)
72	Lohardaga (ST)
73	Manika (ST)
74	Latehar (SC)
75	Panki

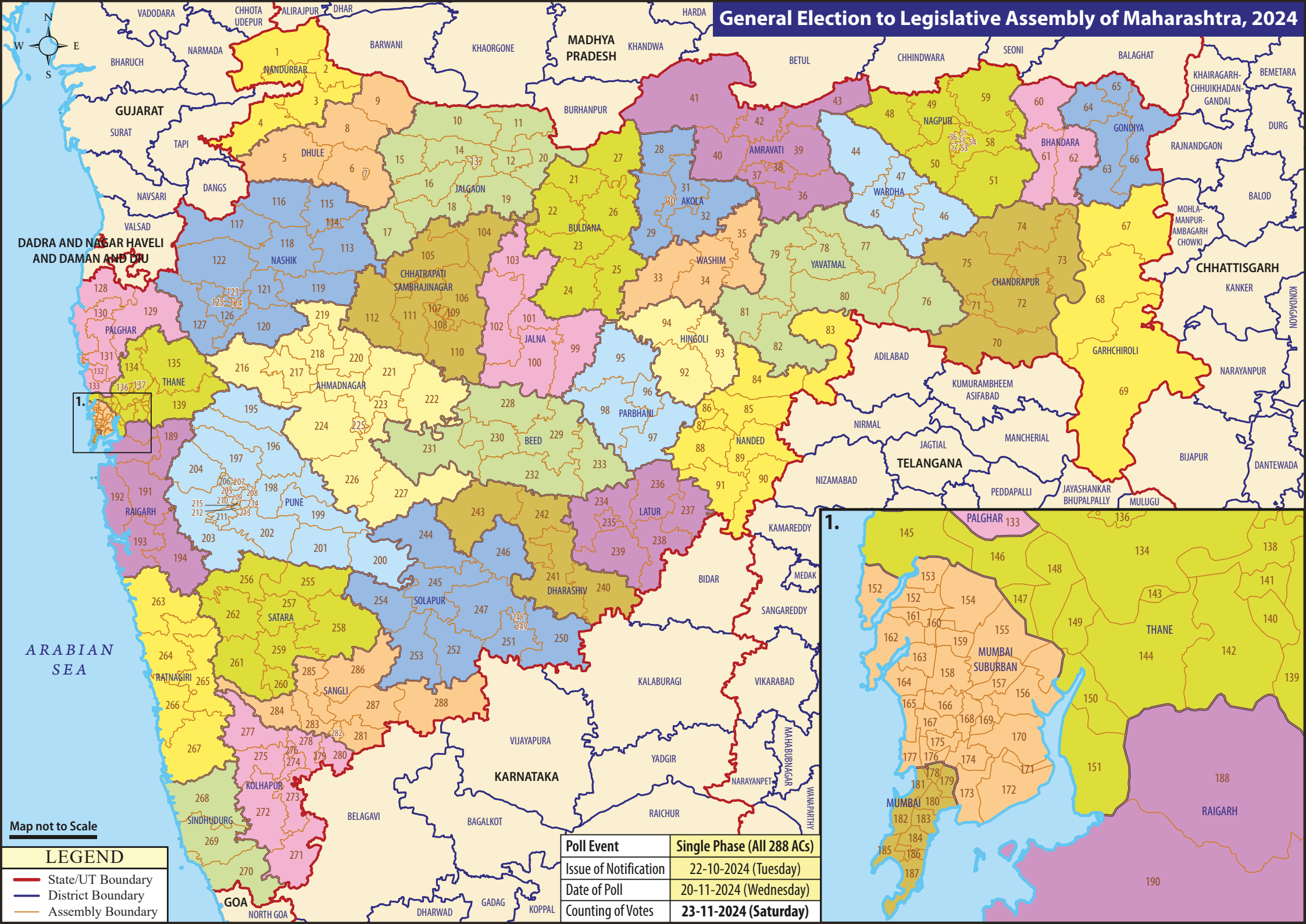
76	Daltonganj
77	Bishrampur
78	Chhatarpur (SC)
79	Hussainabad
80	Garhwa
81	Bhawanathpur
Phase-2	
AC No.	AC Name
1	Rajmahal
2	Borio (ST)
3	Barhait (ST)
4	Litipara (ST)
5	Pakaur
6	Maheshpur (ST)
7	Sikaripara (ST)
8	Nala
9	Jamtara
10	Dumka (ST)
11	Jama (ST)
12	Jarmundi
13	Madhupur
14	Sarath
15	Deoghar (SC)
16	Poreyahat
17	Godda
18	Mahagama
23	Ramgarh
24	Mandu
28	Dhanwar
29	Bagodar
30	Jamua (SC)
31	Gandey
32	Giridih
33	Dumri
34	Gomia
35	Bermo
36	Bokaro
37	Chandankiyari (SC)
38	Sindri
39	Nirsa

40	Dhanbad
41	Jharia
42	Tundi
43	Baghmara
61	Silli
62	Khijri (ST)

Schedule for the General Election to the Legislative Assembly of Maharashtra

Poll Events	Maharashtra (All 288 Assembly Constituencies)
Date of Issue of Gazette Notification	22.10.2024 (Tuesday)
Last Date of making nominations	29.10.2024 (Tuesday)
Date for Scrutiny of Nominations	30.10.2024 (Wednesday)
Last date for the withdrawal of candidatures	04.11.2024 (Monday)
Date of Poll	20.11.2024 (Wednesday)
Date of Counting	23.11.2024 (Saturday)
Date before which election shall be completed	25.11.2024 (Monday)

General Election to Legislative Assembly of Maharashtra, 2024

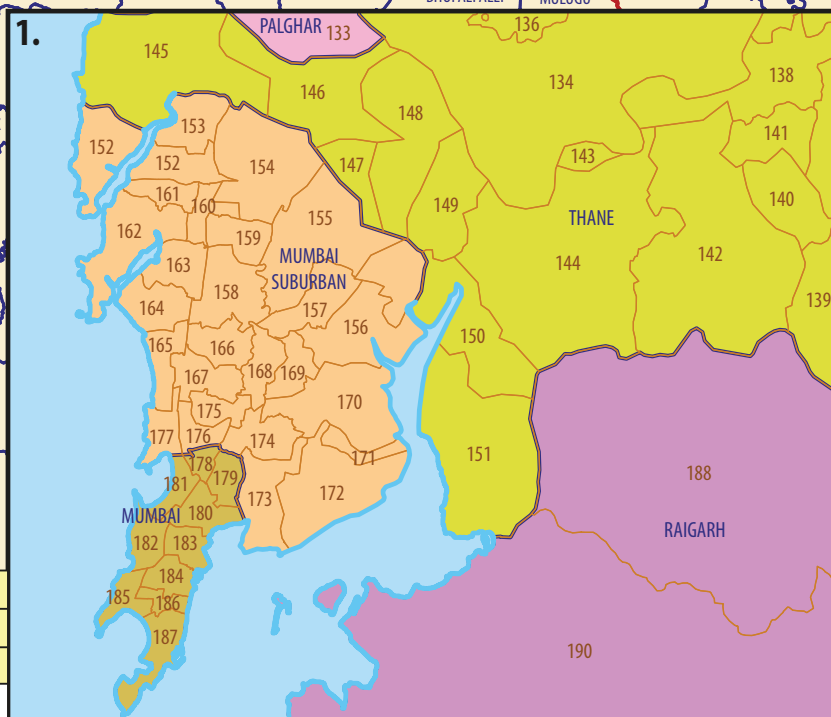


Map not to Scale

LEGEND

- State/UT Boundary
- District Boundary
- Assembly Boundary

Poll Event	Single Phase (All 288 ACs)
Issue of Notification	22-10-2024 (Tuesday)
Date of Poll	20-11-2024 (Wednesday)
Counting of Votes	23-11-2024 (Saturday)



List of Assembly Constituencies of Maharashtra

AC No.	AC Name
1	Akkalkuwa (ST)
2	Shahada (ST)
3	Nandurbar (ST)
4	Nawapur (ST)
5	Sakri (ST)
6	Dhule Rural
7	Dhule City
8	Sindkheda
9	Shirpur (ST)
10	Chopda (ST)
11	Raver
12	Bhusawal (SC)
13	Jalgaon City
14	Jalgaon Rural
15	Amalner
16	Erandol
17	Chalisgaon
18	Pachora
19	Jamner
20	Muktainagar
21	Malkapur
22	Buldhana
23	Chikhli
24	Sindkhed Raja
25	Mehkar (SC)
26	Khamgaon
27	Jalgaon (Jamod)
28	Akot
29	Balapur
30	Akola West
31	Akola East
32	Murtizapur (SC)
33	Risod
34	Washim (SC)
35	Karanja
36	Dhamangaon Railway
37	Badnera
38	Amravati

39	Teosa
40	Daryapur (SC)
41	Melghat (ST)
42	Achalpur
43	Morshi
44	Arvi
45	Deoli
46	Hinganghat
47	Wardha
48	Katol
49	Savner
50	Hingna
51	Umred (SC)
52	Nagpur South West
53	Nagpur South
54	Nagpur East
55	Nagpur Central
56	Nagpur West
57	Nagpur North (SC)
58	Kamthi
59	Ramtek
60	Tumsar
61	Bhandara (SC)
62	Sakoli
63	Arjuni Morgaon (SC)
64	Tirora
65	Gondiya
66	Amgaon (ST)
67	Armori (ST)
68	Gadchiroli (ST)
69	Aheri (ST)
70	Rajura
71	Chandrapur (SC)
72	Ballarpur
73	Brahmapuri
74	Chimur
75	Warora
76	Wani
77	Ralegaon (ST)
78	Yavatmal
79	Digras

80	Arni (ST)
81	Pusad
82	Umarkhed (SC)
83	Kinwat
84	Hadgaon
85	Bhokar
86	Nanded North
87	Nanded South
88	Loha
89	Naigaon
90	Deglur (SC)
91	Mukhed
92	Basmath
93	Kalamnuri
94	Hingoli
95	Jintur
96	Parbhani
97	Gangakhed
98	Pathri
99	Partur
100	Ghansawangi
101	Jalna
102	Badnapur (SC)
103	Bhokardan
104	Sillod
105	Kannad
106	Phulambri
107	Aurangabad Central
108	Aurangabad West (SC)
109	Aurangabad East
110	Paithan
111	Gangapur
112	Vaijapur
113	Nandgaon
114	Malegaon Central
115	Malegaon Outer
116	Baglan (ST)
117	Kalwan (ST)
118	Chandvad
119	Yevla
120	Sinnar

121	Niphad
122	Dindori (ST)
123	Nashik East
124	Nashik Central
125	Nashik West
126	Deolali (SC)
127	Igatpuri (ST)
128	Dahanu (ST)
129	Vikramgad (ST)
130	Palghar (ST)
131	Boisar (ST)
132	Nalasopara
133	Vasai
134	Bhiwandi Rural (ST)
135	Shahapur (ST)
136	Bhiwandi West
137	Bhiwandi East
138	Kalyan West
139	Murbad
140	Ambarnath (SC)
141	Ulhasnagar
142	Kalyan East
143	Dombivali
144	Kalyan Rural
145	Mira Bhayandar
146	Ovala-Majiwada
147	Kopri-Pachpakhadi
148	Thane
149	Mumbra-Kalwa
150	Airoli
151	Belapur
152	Borivali
153	Dahisar
154	Magathane
155	Mulund
156	Vikhroli
157	Bhandup West
158	Jogeshwari East
159	Dindoshi
160	Kandivali East
161	Charkop

162	Malad West
163	Goregaon
164	Versova
165	Andheri West
166	Andheri East
167	Vile Parle
168	Chandivali
169	Ghatkopar West
170	Ghatkopar East
171	Mankhurd Shivaji Nagar
172	Anushakti Nagar
173	Chembur
174	Kurla (SC)
175	Kalina
176	Vandre East
177	Vandre West
178	Dharavi (SC)
179	Sion Koliwada
180	Wadala
181	Mahim
182	Worli
183	Shivadi
184	Byculla
185	Malabar Hill
186	Mumbadevi
187	Colaba
188	Panvel
189	Karjat
190	Uran
191	Pen
192	Alibag
193	Shrivardhan
194	Mahad
195	Junnar
196	Ambegaon
197	Khed Alandi
198	Shirur
199	Daund
200	Indapur
201	Baramati
202	Purandar

203	Bhor
204	Maval
205	Chinchwad
206	Pimpri (SC)
207	Bhosari
208	Vadgaon Sheri
209	Shivajinagar
210	Kothrud
211	Khadakwasala
212	Parvati
213	Hadapsar
214	Pune Cantonment (SC)
215	Kasba Peth
216	Akole (ST)
217	Sangamner
218	Shirdi
219	Kopergaon
220	Shrirampur (SC)
221	Nevasa
222	Shevgaon
223	Rahuri
224	Parner
225	Ahmednagar City
226	Shrigonda
227	Karjat Jamkhed
228	Georai
229	Majalgaon
230	Beed
231	Ashti
232	Kaij (SC)
233	Parli
234	Latur Rural
235	Latur City
236	Ahmadpur
237	Udgir (SC)
238	Nilanga
239	Ausa
240	Umarga (SC)
241	Tuljapur
242	Osmanabad
243	Paranda

244	Karmala
245	Madha
246	Barshi
247	Mohol (SC)
248	Solapur City North
249	Solapur City Central
250	Akkalkot
251	Solapur South
252	Pandharpur
253	Sangole
254	Malshiras (SC)
255	Phaltan (SC)
256	Wai
257	Koregaon
258	Man
259	Karad North
260	Karad South
261	Patan
262	Satara
263	Dapoli
264	Guhagar
265	Chiplun
266	Ratnagiri
267	Rajapur
268	Kankavli
269	Kudal
270	Sawantwadi
271	Chandgad
272	Radhanagari
273	Kagal
274	Kolhapur South
275	Karvir
276	Kolhapur North
277	Shahuwadi
278	Hatkanangle (SC)
279	Ichalkaranji
280	Shirol
281	Miraj (SC)
282	Sangli
283	Islampur
284	Shirala

285	Palus-Kadegaon
286	Khanapur
287	Tasgaon-Kavathe Mahankal
288	Jat



भारत निर्वाचन आयोग सचिवालय
SECRETARIAT OF THE ELECTION COMMISSION OF INDIA

निर्वाचन सदन, अशोक रोड, नई दिल्ली-110001
Nirvachan Sadan, Ashoka Road, New Delhi-110001

No. 437/6/INST/ECI/FUNCT/MCC/2024(MCC ENFORCEMENT)

Dated: 2nd January, 2024

To,

- (i) The Chief Secretaries
of all States and Union Territories.
- (ii) The Chief Electoral Officers
of all States and Union Territories.

Subject:- Enforcement of the Model Code of Conduct – Do's and Don'ts – regarding

Reference: Commission's instructions:

- (i) No. 437/6/2009-CC&BE, dated 05.03.2009
- (ii) No. 437/6/16/2004, dated 09.03.2004
- (iii) No. 464/INST/2007-PLN-I, dated 07.01.07
- (iv) No. 437/6/INST/2008-CC&BE, dated 19.03.2009
- (v) No. 437/6/INST-2008/CC&BE, dated 01.04.2009
- (vi) No. 437/6/INST/2011-CC&BE, dated 05.04.2011
- (vii) No. 437/6/2011/CC&BE, dated 11.10.2011
- (viii) No. 437/6/1/INST/2013-CC&BE, dated 13.11.2013
- (ix) No. 437/6/INST/2014/CC&BE, dated 14.03.2014
- (x) No. 437/6/INST/2014/CC&BE, dated 20.03.2014
- (xi) No. 437/6/ES023/94 MCS, dated 04.10.1994
- (xii) No. 437/6/93 J.S. II, dated 31.12.1993
- (xiii) No. 434/6/PLN-II, dated 22.03.1996
- (xiv) No. 437/6/2002-PLN-III, dated 25.01.2002
- (xv) No. 437/6/23/2004 PLN.III, dated 11.03.2004
- (xvi) No. 437/6/INST/2009-CC&BE, dated 09.03.2009
- (xvii) No. 437/6/2009/CC&BE, dated 24.03.2009
- (xviii) No. 437/6/INST-2009/CC&BE, dated 26.04.2009
- (xix) No. 437/6/INST-2012/CC&BE, dated 21.01.2012
- (xx) No. 437/6/1/2014/CC&BE, dated 29.03.2014
- (xxi) No. 437/6/2007(INST)-PLN-III, dated 21.11.2007
- (xxii) No. 437/6/2004-PLN III, dated 30.12.2004
- (xxiii) No. 437/6/INST/2014/CC&BE, dated 18.03.2014
- (xxiv) No. 437/6/38/2004-PLN-III, dated 06.04.2004
- (xxv) No. 437/6/2006-PLN-III (Vol. II) dated: 01.04.2006, and
- (xxvi) No. 437/6/98-PLN-III dated 08.01.1998

Madam/Sir,

Model Code of Conduct comes into operation right from the time and day, the Election Commission issues the schedule of elections. The Commission has issued various instructions and clarifications on observance of code of conduct from time to time vide letters listed above. Following are the consolidated instructions in supersession of all the existing instructions in reference:

I. Applicability of Model Code of Conduct:

A. Duration of Application

- (i) In the case of general elections to the Lok Sabha/State Legislative Assemblies, the Model Code of Conduct which comes into force on the date of announcement of election schedule by the Election Commission, will cease to be in operation once the *Due Constitution Notification* constituting the new House(s) concerned is issued by the Commission, irrespective of the date(s) before which the election is to be completed as mentioned in the election notifications.
- (ii) In the case of bye-elections to the Lok Sabha/State Legislative Assemblies, the Model Code of Conduct will cease to be in operation immediately after the formal declaration of the result of the bye-election by the Returning Officer concerned.
- (iii) In the case of all elections to the Legislative Councils of States, where the Model Code of Conduct is made applicable, it shall cease to be in operation on the declaration of result of election by the Returning Officer concerned.

B. Extent of Application

- (i) At the time of a general election to the House of the People or to a State Legislative Assembly, Model Code of Conduct applies throughout India or, the state concerned, as the case may be.
- (ii) At the time of a bye-election, MCC would be enforced in the entire district(s) covering the Constituency going for bye-election(s). However, if a constituency is comprised in State Capital/Metropolitan Cities/Municipal Corporations, then Model Code of Conduct would be applicable in the area of concerned Constituency only and for any district in which Corporation/ Metropolitan City/Municipal Corporation is located, MCC would be enforced in the particular Assembly Constituency Segment only and not in the whole of the district. For the district(s) with number of polling stations less than 10% of the total polling stations of the constituency concerned, the instructions would be applicable only in the

area under jurisdiction of those polling stations. However, it must be ensured that the other instructions regarding deployment of staff, etc., are strictly observed in all districts irrespective of number of polling stations situated therein.

C. Who are Covered under Model Code of Conduct

- (i) The provisions of Model Code of Conduct apply to all organizations/committees, corporations/commissions etc., funded wholly or partially by the Central Govt. or any State Govt. like the Commonwealth Games Organizing Committee, DDA, Electricity Regulatory Commissions, Jal Boards, Transport Corporations, any other development authority etc.
- (ii) The general provisions of Model Code of Conduct are applicable to all persons, including those who intend to be a candidate in an election, from the date of announcement of elections by the Commission. Election expenditure by the candidate shall be counted from the date he files his nomination papers. However, it is clarified that expenditure on material which may have been produced before filing of nomination if used after filing of nomination by the candidate shall be included in the election expenditure of the candidate.

II. Welfare schemes and governmental works

1. Announcement of new projects or programmes or concessions or financial grants in any form or promises thereof or laying of foundation stones, etc., which have the effect of influencing the voters in favour of the party in power is prohibited.
2. These restrictions apply equally to new schemes and also ongoing schemes. But it does not mean that in the case of national, regional and State utility schemes, which have already been brought up to the stage of completion, their utilization or functioning in public interest should be stopped or delayed. The coming into force of the Model Code of Conduct cannot be given as an excuse for not commissioning such schemes or allowing them to remain idle. At the same time, it should be ensured that the commissioning of such schemes is done by civil authority and without associating political functionaries and without any fanfare or ceremonies whatever, so that no impression is given or created that such commissioning has been done with a view to influencing the electorate in favour of the ruling party. If in doubt, a clarification should be obtained from Chief Electoral Officer/Election Commission of India.

3. It is further clarified that simply because a budget provision has been made for any particular scheme or the scheme has been sanctioned earlier or a reference to the scheme was made in the address of the Governor or the budget speech of the Minister it does not automatically mean that such schemes can be announced or inaugurated or otherwise taken up after the announcement of elections while the Model Code of conduct is in operation, since they will clearly be intended to influence the voters. Such actions if undertaken will be considered a violation of the model code of conduct.
4. No fresh sanctions for governmental schemes should be made. Review by political executive (Ministers etc.) and processing of beneficiary-oriented schemes, even if ongoing, should be stopped till completion of elections. No fresh release of funds on welfare schemes and works should be made or contract for works awarded in any part of the state where election is in progress without prior permission of the Commission. This includes works under the Member of Parliament (including Rajya Sabha members) Local Area Development fund or MLAs / MLCs Local Area Development Fund, if any such scheme is in operation in the state.
5. No work shall start in respect of which even if work orders have been issued before the model code came into effect, if the work has actually not started in the field. These works can start only after the completion of election process. However, if a work has actually started, that can continue.
6. There shall be no bar to the release of payments for completed work(s) subject to the full satisfaction of the concerned officials.
7. Commission does not refuse approval for schemes undertaken for tackling emergencies or unforeseen calamities like providing relief to people suffering from drought, floods, pestilences, other natural calamities or welfare measures for the aged, infirm etc. In these matters, however, prior approval of the Commission should be taken and all ostentatious functions should be strictly avoided and no impression should be given or allowed to be created that such welfare measures or relief and rehabilitation works are being undertaken by the Government in office so as to influence the electors in favour of the party in power which at the same time will adversely affect the prospects of the other parties.
8. The names of MPs/MLAs etc. appearing on moving vehicles like water tanks, ambulances etc. funded under MPLAD schemes should be covered suitably during the election period as such vehicles moving from one place to another may be considered as a form of election campaign in favour of the MP/MLA etc. concerned.

9. All Model Code of Conduct related directions shall be issued only by the Commission. The Cabinet Secretariat or any other government agency should reiterate and disseminate the directions of the Commission for compliance.
10. RBI may continue to take decisions unhindered on monetary policy issues.
11. After the Model Code of Conduct comes into effect, the Ministry of Finance will need to take prior approval of the Commission on any policy announcements, fiscal measures, taxation related issues and such other financial relief. Similarly, other Ministries/Departments will need to take prior approval of the Commission before announcing any relief/benefit.
12. All Government of India references to the Election Commission of India shall be made preferably through the Cabinet Secretariat. In so far as references from State Governments are concerned, the same shall be made to the Election Commission of India through the Chief Electoral Officer (CEO) of the state concerned.
13. The following types of existing works can be continued by the government agencies without reference to the Election Commission after the Model Code of Conduct comes into force:
 - a. Work-Projects that have actually started on the ground after obtaining all necessary sanctions;
 - b. Beneficiary-projects where specific beneficiaries by name have been identified before coming of the Model Code of Conduct into force;
 - c. Registered beneficiaries of MGNREGA may be covered under existing projects. New projects under MGNREGA that may be mandated under the provisions of the Act may be taken up only if it is for the already registered beneficiaries and the project is already listed in the approved and sanctioned shelf of projects for which funds are also already earmarked.
14. There shall be no bar to release of funds for the completed portion of any work subject to observance of laid down procedures and concurrence of finance department.
15. The following type of new works (whether beneficiary or work oriented) that fulfill all the following conditions before Model Code of Conduct comes into effect, can be taken up under intimation to the Commission-
 - a. Full funding has been tied up.
 - b. Administrative, technical and financial sanctions have been obtained

- c. Tender has been floated, evaluated and awarded and
 - d. There is contractual obligation to start and end the work within a given time frame and failing which there is an obligation to impose penalty on the contractor.
 - e. In case of any of the above conditions not being met in such cases prior approval of the Commission shall be sought and obtained.
16. Global tenders already floated, can be evaluated and finalized where any time limits are specified for such purpose.
 17. Tenders other than global tenders, that are already floated may be evaluated but not finalized without prior approval of the Commission. If they are not already floated, they shall not be floated without prior approval of the Commission.
 18. Commission invariably takes a humanitarian view on the work that are necessitated due to man-made or natural calamities.
 - a. Ex-gratia payments and gratuitous relief in the aftermath of a disaster can be given directly to the persons affected at the current rates/scales of assistance presently in force, under intimation to the Commission. No change in the extant and prescribed scales of payments, however, shall be made in the existing rates/scales without prior permission of the Commission.
 - b. Payment directly to the hospitals from CM's/PM's Relief Fund, in lieu of direct cash payment to individual patients (beneficiaries) will be permissible without reference to the Commission.
 - c. Emergent relief works and measures that are aimed to mitigate the hardships, directly and solely, of the persons affected in a disaster may be taken up under intimation to the Commission.
 - d. However, new works that may be necessitated by way of preventive measures to mitigate the likely effects of natural disasters like repair of embankments, water channels etc. can be taken up only with prior permission of the Commission.
 - e. Also, an area shall not be declared drought/flood affected or any such calamity affected without prior approval of the Commission. The extent of area already declared to be calamity-affected cannot be expanded without prior approval of the Commission.
 - f. Similarly, any selective assistance to a group of persons from the PM's or the CM's Relief Fund will require prior approval of the Commission.

19. The medical assistance under PM's/CM's Relief Fund for various treatment/operation, like heart surgery, kidney transplantation, cancer treatment etc. which are time bound in nature and can't be postponed without endangering patient's health may be released, provided selection of beneficiaries/patients are done by the concerned Government Officials/Head of the concerned Private Hospitals.
20. The process required for the decision on the power tariff may be continued by the State Electricity Regulatory Commission. However, tariff award shall be made only on the completion of poll in the relevant State, i.e. after the poll date/dates in that State.
21. The following type of activities will require prior permission of the Commission:
 - a. New works and project cannot be taken up from discretionary funds of whatever nature. Discretionary fund, in this context, includes funds, which are provided for in the budget in a generic manner and for which no identified and sanctioned project exists prior to Model Code of Conduct coming into effect.
 - b. Proposals for revival of sick PSUs, governmental takeover of enterprises etc. (or any policy decision on similar lines) cannot be taken up.
 - c. Fresh auctions of liquor vendes etc. cannot be held even if the annual auction time falls within the Model Code of Conduct period. Where necessary, the government should make interim arrangements as provided in their respective laws.
 - d. Area of operation of any existing project/scheme/programme cannot be extended or expanded.
 - e. No land allocation shall be made by the government to any entity, whether individual or an enterprise.
 - f. Signing a MOU or an agreement where the government is a party will also require prior clearance by the Commission.
22. Regular recruitment/appointment or promotion through the UPSC, State Public Service Commissions or the Staff Selection Commission or any other statutory authority can continue. Recruitments through non-statutory bodies will require prior clearance of the Commission.
23. While starting any work (including any relief work) or developmental activity no formal function shall be held involving any political functionary. As a matter of good practice, normal functions and publicity even with the presence of official functionaries should be kept to the minimum.

24. Where works are to be undertaken or functions are to be held in fulfillment of international commitments, prior concurrence of the Commission shall be taken.

III. Implementation of drought relief work

The Commission has been receiving various representations from the State Governments regarding the modalities of implementing relief work in areas which have been declared as "drought affected" in the respective States. The Commission after taking into account all relevant factors, directs the following:-

- (i) The drought relief works by way of immediate relief measures to be taken up by the State Governments shall only be in the areas which have been declared as "drought affected" within the parameters laid down under the guidelines for managing of Calamity Relief Fund by the Central Government. No new areas are to be added to the existing list of such "drought affected" areas after the announcement of elections. Addition of any additional area/village will only be subject to obtaining prior concurrence of the Commission after following the due procedure laid down for seeking assistance under the Calamity Relief Fund/ National Relief Fund laid down by the Government of India for operation of such funds.
- (ii) To provide immediate relief in the areas declared as drought affected, the Commission has provisionally approved the following measures: -
 - (a) Provision of drinking water by way of water tankers.
 - (b) Digging of bore-wells as well as dug-wells in scarcity areas on account of drying of the existing bore-wells/dug-wells.
 - (c) Provision of rice/wheat at prescribed rates for distribution among the destitute without support and who cannot go for work as per mechanism already prescribed in the Calamity Relief Fund Scheme.
 - (d) Provision of fodder for cattle.
 - (e) New works on wage employment (Food for work etc.) where such existing works have been completed.
- (iii) No minister of the Government or a political functionary will be associated in the management of the drought relief operations in any capacity, supervisory or otherwise, during period of operation of the model code of conduct.
- (iv) The entire relief operation would be taken up by the Division, District and Taluka/sub-District Administration without involving elected representatives and/or non-officials at any level.

IV. On Transfers and posting of officials

(1) No officer connected directly with elections shall be allowed to continue in the present district (revenue district) of posting:-

(i) if she/he is posted in her/his home district.

(ii) if she/he has completed three years in that district during last four (4) years or would be completing 3 years. The three years period shall be reckoned backwards from last day of the month of end of the term of Legislative Assembly of the State. While calculating the period of three years, promotion to a post within the district is to be counted.

(2) Applicability

2.1 District Officers: - These instructions shall cover not only officers appointed for specific election duties like DEOs, Dy. DEOs, RO/AROs, EROs/AEROs, officers appointed as nodal officers of any specific election works but also district officers like ADMs, SDMs, Dy. Collector/Joint Collector, Tehsildar, Block Development Officers or any other officer of equal rank directly deployed for election works.

2.2 Officers other than District Officers: - These instructions shall also cover the officers deputed in Municipal Corporations and Development Authorities, etc.

2.3 Police Officers: - These instructions shall be applicable to the police department officers such as Range ADGs/IGs, DIGs, Commandants of State Armed Police, SSPs, SPs, Addl. SPs, Sub-Divisional Head of Police, SHOs, Inspectors, Sub-Inspector, RIs / Sergeant Majors or equivalent ranks, who are responsible for security arrangement or deployment of police forces in the district at election time. The police officials who are posted in functional departments like computerization, special branch, training, etc. are not covered under these instructions. Following shall be followed:

(i) The Police Sub-Inspectors and above should not be posted in their home district.

(ii) If a Police Sub-Inspector has completed or would be completing a tenure of 3 years out of four years on or before the cutoff date in a police sub-division, then he should be transferred out to a police sub-division which does not fall in the same AC. If that is not possible due to small size of district, then he/she should be transferred out of the district.

2.4 Prohibition and Excise Officers: - Further, these instructions shall also be applicable to the officers of the Prohibition and Excise Department of the State of the rank of Sub-Inspector and above.

(3) Ban on transfer/posting of election related officers-

During the period of implementation of Model Code of Conduct, there shall be a total ban on the transfer of all officers/officials connected with the conduct of the election. These include but are not restricted to: -

- (i) The Chief Electoral Officer and Additional/Joint/Deputy Chief Electoral Officers;
- (ii) Divisional Commissioners;
- (iii) The District Election Officers, Returning Officers, Assistant Returning Officers and other Revenue Officers connected with the Conduct of Elections;
- (iv) Officers of the Police Department connected with the management of elections like range IGs and DIGs, Senior Superintendents of Police and Superintendents of Police, Sub-divisional level Police Officers like Deputy Superintendents of Police and other Police officers who are deputed to the Commission under section 28A of the Representation of the People Act, 1951;
- (v) Other officers drafted for election works like sector and zonal officers, Transport cell, EVM cell, Poll material procurement & distribution cell, Training cell, Printing Cell etc. Senior officers, who have a role in the management of election in the State, are also covered by this direction.
- (vi) The transfer orders issued in respect of the above categories of officers prior to the date of announcement but not implemented till the time when model code came into effect should not be given effect to without obtaining specific permission from the Commission.
- (vii) This ban shall be effective till the completion of the election process.
- (viii) In those cases where transfer of an officer is considered necessary on account of administrative exigencies, the State Government may, with full justification, approach the Commission for prior clearance.
- (ix) No appointments or promotions in Government / Public Undertakings shall be made during this period, without prior clearance of the Commission.

V. On Misuse of Official Machinery

1. Official vehicles cannot be used for electioneering work. 'Official Vehicles' include all vehicles belonging to

- o Central and State Government,
- o Public Sector Undertakings of the Central and State Government,
- o Joint Sector Undertakings of Central and State Government,
- o Local Bodies, Municipal Corporations, Municipalities,
- o Marketing Boards (by whatever name known),
- o Cooperative Societies,
- o Autonomous District Councils, or
- o Any other body in which public funds, howsoever small a portion of the total, are invested, and also
- o Vehicles belonging to the Ministry of Defence and the Central Police Organizations under the Ministry of Home Affairs and State Governments.

2. It is open for a minister of the Union or State to make private visits using his or her private vehicle(s). For such private visits, the official personal staff of the ministers shall not accompany them. However, if a Minister is traveling in some emergent situation, out of his HQ on purely official business, which cannot be avoided in public interest, then a letter certifying to this effect should be sent from the Secretary concerned of the Department to the Chief Secretary of the state where the Minister intends to visit, with a copy to the Commission. During such tour, the Chief Secretary may provide the Minister with Government vehicle and accommodation and other usual courtesies for his official trip. However, immediately preceding or during or in continuation of such an official tour, no minister can carry out or combine any election campaign or political activity. The Commission will keep watch on such arrangements in due consultation with its Chief Electoral Officer.

3. No Minister, whether of union or state, will summon any election related officer of the constituency or the State, for any official discussions during the period of elections commencing with the announcement of the elections. Only exception will be when a Minister, in his capacity as in charge of the department concerned, or a Chief Minister undertakes an official visit to a constituency, in connection with failure of law and order or a natural calamity or any such emergency which requires personal presence of such Ministers/Chief Ministers for the specific purpose of supervising review/salvage/relief and such like purpose.

4. Ministers are entitled to use their official vehicles only for commuting from their official residence to their office for official work provided that such commuting is not combined with any electioneering or any political activity.

5. Ministers, whether of the Union or State, shall not combine in any manner their official tours with election work.
6. Whether on a private or official visit, no pilot car(s) or car(s) with beacon lights of any colour or car(s) affixed with sirens of any kind shall be used by any political functionary, even if the State administration has granted him a security cover requiring presence of armed guards to accompany him on such visit. This is applicable whether the vehicle is government owned or private owned.
7. Any official who meets the Minister on his private visit to the constituency where elections are being held shall be guilty of misconduct under the relevant service rules; and if he happens to be an official mentioned in Section 129 (1) of the Representation of People Act, 1951, he shall also be additionally considered to have violated the statutory provisions of that Section and liable to penal action provided there-under.
8. During the period when Model Code of Conduct is in force in connection with General Election to the Lok Sabha/State Legislative Assemblies, all references of Ministers, Politicians or Political Parties available on Central/State Government's official website highlighting their achievements but eulogizing the same as personal achievements of Politicians/Ministers shall be taken off/purged off. During bye-elections, these instructions may be confined to only those Politicians/Ministers, etc. who themselves become candidates at such bye-elections.

VI. Display of the photographs, calendars etc. of national leaders and prominent personalities in the government offices/premises, etc.

1. The photographs and images of the political functionaries, who deep influence on the minds of electors and many of whom are still active in public life and may even be contesting the current general elections, should not be displayed in the government buildings and premises as that would have the effect of disturbing the level playing field vis-à-vis the political functionaries of other parties and candidates.
2. While the photographs of Prime Minister, Chief Ministers, Ministers and other political functionaries should not be displayed, this instruction, however, is not applicable with regard to the images of national leaders, poets, and prominent historical personalities of the past, and the President of India and the Governors. In case of any doubt in this regard regarding removal of any photograph or images, the issue may be referred to the Chief Electoral Officer of the State/Union Territory concerned before taking action in the matter.

VII. Meeting of Local Bodies – Panchayats, Municipalities, etc.

1. A Writ Petition No. 4766(W) of 2011 (Shri Sujit Roy Vs the State of West Bengal & Others) was filed before the Hon'ble High Court of Calcutta seeking a declaration that no meeting of the Councilors of Kulti Municipality should be held during the period when Model Code of Conduct is in force.
2. The Hon'ble High Court, vide its order dated 11.03.2011, dismissed this Petition with the observation that the question would be for the Commission to decide and further directed that copy of the order be communicated to the Commission. Accordingly, a copy of the order of the Hon'ble High Court was referred to the Commission.
3. The Commission, after considering the matter, decided that there would be no objection on its part to the holding of the statutory meetings, which cannot be avoided by the Municipalities and Panchayats and other local bodies, subject to the condition that no new policy decisions and announcements shall be made in such meetings till the elections are over and only the decisions related to routine day-to-day management issues, and on emergency issues may be taken in such meetings.

VIII. Briefing of CM/HM by police officers

1. The security briefings of Chief Minister or the Home Minister when considered essential should be undertaken by the Home Secretary or the Chief Secretary, who in turn should be briefed by the police agencies. In case where police agency's/official's presence is considered essential, the Chief Secretary/Home Secretary may require the police agency/official to be present in such briefings.
2. The spirit behind the Commission's instruction is to safeguard a free, fair and transparent election and provide a level playing field to all political parties as also to ensure that there is no scope for public complaints that the political executive/government of the day is misusing the government machinery for political purpose. These instructions should, however, not be construed as any restriction to any **security related activity** of the law-and-order enforcing agencies. Therefore, in situations where it is so warranted, the law-and-order enforcing agencies should not take the plea of ECI instructions for any inaction or delay in action to be taken by them. Whatever is required under the circumstances, including informing the political executives by the DGP and taking directions from them, should be undertaken by the police agencies in the bonafide performance of their duty or exercise of their authority.

IX. Misuse of free travel passes

1. Instances have come to the notice of the Commission where the free passes issued by the Railways and the Government Airlines have been misused to travel to and from the States/ constituencies/areas having the elections. Issue of such passes enabled the holders to travel round the country free of cost and participate in election related activities and thus attempt to vitiate the holding of free and fair elections.
2. The Commission has decided that such activities should be stopped. Accordingly, the Commission has directed that in future no golden passes, free passes, concessional passes or any other types of passes be issued or allowed to be used for travel to and from the states/constituencies/area going to the polls during general elections/bye-elections. This ban will apply from the date of announcement of the general election/bye-election till the declaration of results.
3. No one shall be exempted from the ambit of the aforesaid ban. The only exception will be in the case of tour operators and travel agents.

X. Permission for allotment of liquor vends/finalization of wholesale liquors sale /major auctions relating to Tendu leaves, etc.

1. Each State has enacted a separated State Excise Laws governing the allotment of liquor vends. From the references received in the Commission, it is observed that varying models exist in different States for the sale of liquor through the venders. In some States/UTs the State Govt. Itself sells liquor through the outlets of the State-run corporation/undertaking. In some other States, supplies liquor to the retail venders who are selected on the basis of applications by the Excise Department. There are also States where liquor contracts are awarded either at the State level or at the district level directly to the liquor vendors through the system of tenders or by draw of lots on the price fixed by the Govt.
2. The contracts are annually awarded for the financial year. Some of the State Excise laws contain an enabling provision for extension by the Government of the contract for some period beyond the close of the financial year, whereas in some others, no such enabling provision is made in the existing law.
3. In view of the above position, the Commission has directed that the following procedure may be followed in the matter of allotment of liquor vends, during the period of operation of the Model Code of Conduct –

- (i) Where the extant Excise Laws of a State empower the State Govt. or the authorities thereunder to make an interim arrangement beyond the current financial year, pending arrangement, such interim arrangement may be made with the concerned contractor/vendors on the existing terms and conditions.
 - (ii) Where no such enabling provision is available in the existing Excise Laws, the State Govt. may go ahead with the normal practice followed in the previous years strictly in accordance with the existing laws for the grant of new licenses/contracts for the ensuing financial year.
4. In all cases where major auctions etc. are to be held relating to matters such as tendu leaves and other such cases, they should be put off till the last date of completion of elections in the concerned areas and the State Government should make interim arrangements where unavoidably necessary.

XI. Presentation of Budgets

1. The Commission would like to point out the prevalent convention that is followed in most of the States is that instead of presenting full budget, only a vote on account is taken for 3-4 months in cases where a General Election is imminent or when the process of General Election has been announced and the Model Code of Conduct is in operation. It contributes to a healthy democratic practice.
2. The Commission, in deference to the State Legislatures, and having regard to such a convention and propriety, would not like to lay down a precept or prescribe a course of action. However, it would advise, in the case of States that are going for Assembly polls, that a vote on account should be taken.

XII. Waiving off of recoveries and bad debts by State Government financial institutions during election period.

1. State Government institutions of several types are nowadays engaged in commercial and banking activities. The Supreme Court has observed in Kirpal Singh Vs Uttam Singh (AIR 1986 SC 300) that 'Nowadays the activities of the State are so manifold and prolific that the State has been forced, in the interests of better management and administration and in order to further the Directive Principles of State Policy, to set up various Corporations which are but mere instrumentalities of the State'. The Supreme Court has further observed in Satrucharla Chandrasekhar Vs Vyricherla Pradeep Kumar (AIR 1992 SC 1959) that the incorporation of a body corporate may suggest that it is independent of the government, but that would not be conclusive of the fact, as, sometimes, the

form may be that of body incorporate independent of the government, but, in substance, it may just be an alter ego of the government. Accordingly, several State Government financial institutions are undertaking commercial and banking activities, like, granting loans, rescheduling the recovery of loans and, in many cases, writing off bad loans or defaulted loans. Whereas this normal activity of such State Government institutions may go on during non-election period these activities when the election process is underway, sometimes, get vitiated and are looked upon with suspicion by political parties, candidates and general public. It cannot be gainsaid that the party in power which wields considerable influence over the government of the day and which is also contesting the elections to get back to power, can get bad or defaulted loans to be written off, giving rise to allegations that the person or the business house whose loan is being written off makes contributions to the party, offers to help them in their election campaign. There could also be the other abuse of a flurry of loaning activities of a populist nature aimed to garner votes, which would, in the long run, affect the health of the loaning institution itself.

2. Keeping the above ground position and the realities of the situation in view, the Commission is of the considered view that all financial institutions funded, partly or wholly, by the State Governments should not take recourse to writing off loans advanced to any individual, company, firm, etc. during the period when the Model Code of Conduct is in force, without the prior concurrence of the Commission. Similarly, the financial limits that these institutions have to adhere to while granting or extending loans should not be enhanced by issuing of loans indiscriminately to beneficiaries when the Model Code of Conduct is in force.

XIII. Ban on Video Conferencing

No video conferencing should take place between the Chief Ministers of the States, Ministers and other political functionaries of the Union and State Governments and the officials individually or collectively, after the announcement of elections and from the date from which Model Code of Conduct comes into force in a state or the constituency.

However, in the immediate aftermath of any calamity of significant scale/magnitude, if video-conferencing is considered essential, then Chief Minister or Minister concerned may hold one video-conferencing with the officials concerned subject to the following conditions: -

- (i) The CEO of the State shall be approached by the Department concerned and approval of the CEO should be obtained before holding the VC. For any subsequent VC, permission from the Commission shall be obtained;

- (ii) Only the Collector/District Magistrate and senior officials in charge of the relief in connection with the natural calamity of the area concerned alone shall be called to attend the video-conferencing;
- (iii) No issue other than rescue/relief and other aspects connected to the calamity shall be discussed in the VC;
- (iv) No publicity whatsoever shall be given for the VC, either before or after the VC,
- (v) The VC should not be open to media;
- (vi) An Audio/Video recording of the proceedings of the VC shall be maintained by the Department concerned and a copy of the same given to the CEO;
- (vii) No announcement or promise of any grant, assistance in cash or kind, and no statement of political nature or announcement capable of influencing the electors shall be made through the VC.
- (viii) A representative of the CEO will be present during the VC.

XIV. Use of Rest Houses, Dak Bungalows and other Government accommodation

Rest houses, Dak bungalows or other Government accommodation shall not be monopolized by the party in power or its candidates and such accommodation shall be allowed to be used by other parties and candidates in a fair manner but no party or candidate shall use or be allowed to use such accommodation (including premises appertaining thereto) as a campaign office or for holding any public meeting for the purposes of election propaganda.

It shall be ensured that no functionary can use the Circuit House, Dak bungalow to set up campaign office as the Circuit Houses/Dak bungalows are only for temporary stay (boarding and lodging) during transit of such functionaries.

The Commission has further directed that:

- (i) Even casual meeting by Members of political parties inside the premises of the Government owned guesthouse etc. are not permitted and any violation of this shall be deemed to be a violation of the Model Code of Conduct.
- (ii) Only the vehicle carrying the person allotted accommodation in the guest house and not more than two other vehicles, if used by the person, will be permitted inside the compound of the Guest House,
- (iii) Rooms should not be made available for more than 48 hours to any single individual.

However, 48 hours before the close of poll in any particular area, there will be freeze on such allocations till completion of poll or re-poll. The Commission directs that the Chief Electoral Officers will oversee strict and impartial implementation of these guidelines.

Accommodation in Government Guest houses / Rest houses or Guest Houses of Public Sector Undertakings of the Centre or State Government in the States (or the districts) where elections have been announced or are taking place can be given to the political functionaries who are provided security by the State in Z scale or above or equivalent by various State Governments under provisions of their laws, on equitable basis. This shall be subject to condition that such accommodation is not already allotted or occupied by election related officials or observers. Such political functionaries shall not carry out any political activity while staying in the Government Guest Houses / Rest Houses or Guest Houses of Public Sector Undertakings as mentioned above.

XV. Restrictions on use of Government Guest Houses, Bhawans and State Sadans located at Delhi for holding of political parties meeting regarding election purposes

The Commission has taken note of utilization of various State Guest Houses, Bhawans and Sadans at Delhi for election related activities by some of the political parties. These include holding of party meeting press conference and consultations. The Commission after taking all factors into account has decided that no part of such premises is utilized for any political activities of the kind already mentioned. The Resident Commissioners and Liaison Officers of all States and Union Territories at Delhi are hereby instructed to ensure that no violation in this regard is made.

There are, however, no restrictions for use of Bhawans for genuine requirements for accommodation of officers and other visitors including political functionaries purely for purposes of their official tour to Delhi. The Resident/Liaison Commissioners are also advised that allocation of rooms should be done in a fair and equitable manner and that it would be improper to provide entire floors and large blocks for exclusive use and for extended period by political functionaries and parties.

XVI. Other Do's and Don'ts for the guidance of the Candidates and Political Parties to be observed from the announcement of an election and until the completion of process of election

The Commission has drawn up a list of 'Dos' and 'Don'ts' to be followed by candidates and political parties after the announcement of elections and till the completion of the process of elections. The Commission has directed that this be given the widest possible publicity and its contents brought to the knowledge of all candidates and political parties including in the official language of the State.

It must be clearly brought to the notice of candidates and political parties that the list of 'Dos' and 'Donts' is only illustrative and not exhaustive and is not intended to substitute or modify other detailed directions/instructions on the above subjects, which must be strictly observed and followed.

DO'S'

- (1) On-going programmes, which actually started in the field before the announcement of elections may continue.
- (2) Relief and rehabilitation measures to the people in areas affected by floods, drought, pestilence, and other natural calamities, can commence and continue.
- (3) Grant of cash or medical facilities to terminally or critically ill persons can continue with appropriate approvals.
- (4) Public places like maidans must be available impartially to all parties/contesting candidates for holding election meetings. So also, use of helipads must be available impartially to all parties/contesting candidates, to ensure a level playing field.
- (5) Criticism of other political parties and candidates should relate to their policies, programme, past record and work.
- (6) The right of every individual for peaceful and undisturbed home life should be fully safeguarded.
- (7) The local police authorities should be fully informed of the venue and time of the proposed meetings well in time and all necessary permissions taken.
- (8) If there are any restrictive or prohibitory orders in force in the place of the proposed meeting, they shall be fully respected. Exemption, if necessary, must be applied for and obtained well in time.
- (9) Permission must be obtained for the use of loudspeakers or any other such facilities for the proposed meetings.
- (10) The assistance of the police should be obtained in dealing with persons disturbing meetings or otherwise creating disorder.
- (11) The time and place of the starting of any procession, the route to be followed and the time and place at which the procession will terminate should be settled in advance and advance permissions obtained from the police authorities.
- (12) The existence of any restrictive orders in force in the localities through which the procession has to pass should be ascertained and fully complied with. So also, all traffic regulations and other restrictions.
- (13) The passage of the procession must be without hindrance to traffic.

- (14) Cooperation should be extended to all election officials at all times to ensure peaceful and orderly poll.
- (15) All Workers must display badges or identity cards.
- (16) Unofficial identity slips issued to voters shall be on plain (white) paper and not contain any symbol, name of the candidate or name of the party.
- (17) Restrictions on plying of vehicles during the campaign period and on poll day shall be fully obeyed.
- (18) (Except voters, candidates and their election/polling agents), only persons with a specific valid authority letter from the Election Commission can enter any polling booth. No functionary however highly placed (e.g. Chief Minister, Minister, MP or MLA etc.) is exempt from this condition.
- (19) Any complaint or problem regarding the conduct of elections shall be brought to the notice of the observer appointed by the Commission/Returning Officer/Zonal/Sector Magistrate/Election Commission of India.
- (20) Directions/orders/instructions of the Election Commission, the Returning Officer, and the District Election Officer shall be obeyed in all matters related to various aspects of election.
- (21) Do leave the constituency after the campaign period is over if you are not a voter or a candidate or candidate's election agent from that constituency.

DON'Ts

- (1) Any and all advertisements at the cost of the public exchequer regarding achievements of the party/Government in power is prohibited.
- (2) No Minister shall enter any polling station or the place of counting, unless he or she is a candidate or as a voter only for voting.
- (3) Official work should not at all be mixed with campaigning/electioneering.
- (4) No inducement, financial or otherwise, shall be offered to the voter.
- (5) Caste/communal feelings of the electors shall not be appealed to.
- (6) No activity, which may aggravate existing differences or create mutual hatred or cause tension between different castes, communities or religious or linguistic groups shall be attempted.
- (7) No aspect of the private life, not connected with the public activities, of the leaders or workers of other parties shall be permitted to be criticized.

- (8) Other parties or their workers shall not be criticized based on unverified allegations or on distortions.
- (9) Temples, Mosques, Churches, Gurudwaras or any place of worship shall not be used as places for election propaganda, including speeches, posters, music etc., on electioneering.
- (10) Activities which are corrupt practices or electoral offences such as bribery, undue influence, intimidation of voters, personation, canvassing within 100 meters of a polling station, holding of public meetings during the period of 48 hours ending with the hour fixed for the close of the poll and conveyance of voters to and from polling stations are prohibited.
- (11) Demonstrations or picketing before the houses of individuals by way of protesting against their opinion or activities shall not be resorted to.
- (12) Subject to the local laws, no one can make use of any individual's land, building, compound wall, vehicles etc. for erecting flag staffs, putting up banners, pasting notices or writing slogans etc. without specific permission of the owner (to be shown to and deposited with the District Election Officer).
- (13) No disturbances shall be created in public meetings or processions organized by other political parties or candidates.
- (14) Processions along places at which another party is holding meetings shall not be undertaken.
- (15) Processionists shall not carry any articles, which are capable of being misused as missiles or weapons.
- (16) Posters issued by other parties and candidates shall not be removed or defaced.
- (17) Posters, flags, symbols or any other propaganda material shall not be displayed in the place being used on the day of poll for distribution of identity slips or near polling booths.
- (18) Loudspeakers whether static or mounted on moving vehicles shall not be used either before 6 a.m. or after 10p.m. and without the prior written permission of the authorities concerned.
- (19) Loudspeakers shall also not be used at public meetings and processions without the prior written permission of the authorities concerned. Normally, such meetings/processions will not be allowed to continue beyond 10.00 p.m. in the night and will be further subject to the local laws, local perceptions of the security arrangements of the area and other relevant considerations like weather conditions, festival season, examination period, etc.
- (20) No liquor should be distributed during elections.

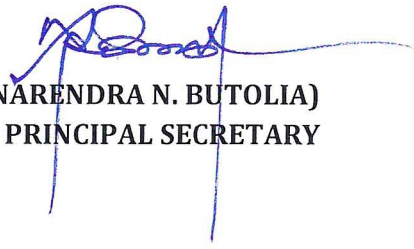
- (21) On the day of the poll, no person who has been assessed to be having a security threat and therefore given official security shall enter the vicinity of a polling station premise (within 100 meters) with his security personnel. Further, on the day of the poll no such person shall move around in a constituency with his security personnel. If the person provided with official security happens to be a voter also, then he or she shall restrict his / her movement - accompanied by security personnel, to voting only.
- (22) No person who has been assessed to be having a security threat and therefore provided official security or who has private security guards for himself, shall be appointed as an election agent or polling agent or counting agent.

NOTE: The above list of Do's' and Don'ts' is only illustrative and not exhaustive and is not intended to substitute any other detailed orders, directions/instructions on the above subjects, which must be strictly observed and followed.

The clarification/approval of the Election Commission of India/Chief Electoral Officer of your state should be obtained in case of doubt.

The above instructions of the Commission shall be brought to notice of all concerned for strict compliance. Please acknowledge the receipt of this letter.

Yours faithfully,


(NARENDRA N. BUTOLIA)
SR. PRINCIPAL SECRETARY